

# **Annual Report**

## **The Vietnam Education Foundation**

**Reporting Period: *October 1, 2004 to September 30, 2005***

**To: The President of the United States**

**The Committee on Foreign Relations of the U.S. Senate**

**The Committee on International Relations of the U.S. House of Representatives**

**From: The Board of Directors, Vietnam Education Foundation**

**Date: January 31, 2006**

**This is a report by the Board of Directors of the Vietnam Education Foundation in compliance with Sec. 209. (b) of P.L. 106-554, Title II – Vietnam Education Foundation Act of 2000.**

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## **SUMMARY**

The Vietnam Education Foundation (VEF) has continued dynamic growth with significant activities during the period from October 1, 2004, through September 30, 2005. Highlighting the efforts of VEF are the Fellowship Program and the Seminars and Projects Program. The programs have been managed successfully within budget.

Since the beginning of the Fellowship Program in 2003, VEF has selected and placed a total of 153 outstanding Vietnamese nationals at 46 top graduate schools across the United States. These students were chosen from a large national pool of applicants, through an open, competitive, and transparent process that involved the National Academies and the American scientific community. To date, one has graduated with a Master of Science degree and has returned to Vietnam to work. The remaining VEF Fellows are doing well in school. Two important achievements mark this year's Fellowship activities: (1) VEF acquired its own authorization to sponsor the Exchange Visitor Program; and (2) VEF successfully signed cost-sharing agreements with over 100 top level U.S. universities to host VEF Fellows.

Looking to the future of the Fellows, VEF continues to help build a spirit of community and solidarity among our Fellows in order to help them sustain professional and personal support systems while in the United States and when they return to Vietnam. Besides the online VEF Village created and maintained by VEF Fellows as way to build the Fellowship community, VEF organizes its annual conference with the assistance of the National Academies to allow VEF and its Fellows to interact with the U.S. scientific community.

To carry out the Seminars and Projects Program this year, VEF has cooperated with the National Academies to mobilize and send 23 American scientists to Vietnam to assist in the selection process and/or to deliver scientific lectures, seminars, or workshops, and organize or participate in conferences at numerous scientific and educational institutions throughout Vietnam. These activities are co-sponsored and co-supported by Vietnamese counterparts and several American organizations, and in some cases, receive additional funding and support from external U.S. sources.

In the effort to build the internal capacity of science and technology in Vietnam, VEF is also involved in two special projects. First, VEF has continued to help the Vietnamese government to move toward establishing centers of excellence in science and technology. As a part of the Millennium Science Initiative (MSI), these centers would be supported by initial funding from the World Bank. Second, through the establishment of the Vietnam Open Course Ware (VOCW), VEF is facilitating the use of the Massachusetts Institute of Technology (MIT) OpenCourseWare throughout Vietnam.

On the administrative level, VEF accomplished two important fetes: VEF relocated its Hanoi

field office to permanent office space and also received its official license from the Vietnamese government to operate in Vietnam. Regarding personnel development, VEF initiated a 360° evaluation of all staff as well as staff training in team building.

Financially, VEF has operated within budget. VEF receives \$5 million annually from the Vietnam Debt Repayment Fund, to which the Vietnamese government repays the pre-1975 debts owed to the United States by South Vietnam. As of the end of fiscal year 2005, VEF showed a positive balance due to cost-saving measures by VEF and carried-over funds from the previous fiscal year. This balance is to become fully obligated during the next years as VEF continues to add new Fellows to the program and implements its various projects.

Since its inception, VEF continues to build a solid record of success. Significantly, both President George W. Bush and Prime Minister Phan Van Khai mentioned VEF's positive endeavors during the Prime Minister's first visit to the United States in the summer of 2005. Indeed, VEF continues to function as an effective program to bring Vietnam and the United States closer together.

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**Annual Report**  
**The Vietnam Education Foundation**  
**Reporting Period: October 1, 2004 to September 30, 2005**

**Introduction**

The Vietnam Education Foundation (VEF), an independent federal agency created by the U.S. Congress in December 2000, has continued its dynamic growth during this second reporting period from October 1, 2004, through September 30, 2005. By law, VEF is governed by a Board of Directors (Appendix 1) including the Secretaries of State, Treasury, and Education; two U.S. Senators; two U.S. Representatives; and six Presidential appointees on three-year terms.

Funded by Vietnam's debt repayments to the U.S., VEF focuses on educational exchange activities that include bringing qualified Vietnamese nationals to the U.S. for graduate studies in science and technology (S&T) and sending qualified Americans to Vietnam to provide expertise and training in the same fields, while building the internal capacity of S&T in Vietnam. Highlighting the efforts of VEF are the Fellowship Program and the Seminars and Projects Program. The programs under the expertise of the VEF staff (Appendix 2) have been managed successfully within budget.

**Fellowship Program**

The primary educational exchange activity for VEF is the VEF Fellowship Program, focusing on graduate education in science and technology. Since the beginning of the Fellowship Program in 2003, VEF has selected and placed a total of 153 outstanding Vietnamese nationals at 46 top graduate schools across the United States. These students were chosen from a large national pool of applicants, through an open, competitive, and transparent process. VEF engages the National Academies of the United States to assist in the extensive selection process based on academic background and skills as well as potential to contribute to the scientific and technological development of Vietnam.

***2003, 2004, and 2005 Cohorts***

To date, the community of Fellows placed in U.S. universities consists of three cohorts. Identified by the year of the fall that they begin their U.S. university studies, the 2003 cohort consists of 19 Fellows; the 2004 cohort consists of 83 Fellows; and the 2005 cohort consists of 51 Fellows. Of the 153 total number of Fellows, one has graduated with a Master of Science degree and has returned to Vietnam to work; two have graduated with master's degrees and continued on to doctoral programs in the U.S. on their own; and one resigned for personal reasons. The remaining 149 VEF Fellows (Appendix 3) are doing well academically.

For the academic year 2005-2006, these 149 Fellows in cohorts 2003, 2004 and 2005 are

attending 44 top-tier U.S. universities and studying in 56 subject fields (Appendix 4). Most (81%) are pursuing a doctorate degree while some (19%) are pursuing a master's degree. Females number 22% and males 78%. The majority of Fellows (60%) have been young university instructors in Vietnam. The major fields of study are divided between Engineering (42%) and Natural Sciences (58%). Within those broad groupings, Computer Science leads (20%), followed by Electrical Engineering (18%), Health and Medical Sciences (12%), Environmental Science and Engineering (8%), Civil Engineering (6%), Physics (5%), Mechanical Engineering (5%), Agricultural Sciences (4%), Biology (4%), Mathematics (4%), Chemistry (3%), and Industrial Engineering (3%). The remaining fields (8%) include Geography, Meteorology, Theoretical and Applied Mechanics, Aerospace Engineering, Biomedical Engineering, and Chemical Engineering.

### ***Pre-Departure Orientation***

As an important step to facilitate the new 2005 Fellows' transition to American culture and to U.S. campus life, VEF organized an intensive Pre-Departure Orientation in Vietnam from July 2-7, 2005 (Appendix 5). The cultural and academic orientation for the first two days consisted of presentations on the following topics: VEF Grant Terms and Expectations, covering funding, graduate assistantships, and VEF policies; East Meets West, covering cultural differences; Living in the U.S.: Campus Life, Stories from Abroad, and Culture Shock—a presentation by VEF Fellows currently living in the U.S.; Visa Requirements and Monitoring while in the U.S., presented by a representative of the U.S. Consular Office in Vietnam; Health and Insurance Matters; Overseas Vietnamese Community in the U.S.; Academic Expectations, covering campus orientations, language assistance, course choices, grading, advisers, and thesis/dissertation; Further Tips, Suggestions, and Experiences on Life in the U.S., covering housing, health and wellness, and campus and social life. For the final three days, the culminating team-building event consisted of outdoor survival-skill activities aimed at helping the Fellows understand how to achieve success in the highly competitive American academic environment, to work together cooperatively, to manage time effectively, and to transition more easily to a new culture and environment.

### ***2006 Cohort Selection***

As part of the Fellowship selection process for the fourth cohort of Fellows to begin in fall 2006, an oral interview/exam was conducted in Vietnam by American scientists organized by the National Academies. A total of 14 American scientists (Appendix 6) served as examiners on the June 2005 selection review panels to nominate candidates. Out of 1700 applicants, 115 of the top qualified applicants were interviewed and 33 were recommended to receive Fellowships. Considered “nominees” and designated as Group A, they still must be admitted to a U.S. university before they are finally designated as Fellows.

As VEF can only fund up to 40 Fellows for the fall of 2006 and as a result of requests from several U.S. universities and the recommendation of the National Academies, VEF instituted an additional category of interviewees who were considered qualified for U.S. graduate school, but

who would not be nominated for a VEF Fellowship. The U.S. panelists recommended 48 additional interviewees in this new category, designated as "Group B." They are not funded by VEF, nor does VEF have any other obligations to them. However, VEF does provide their contact information to U.S. universities in the VEF Alliance (discussed below) so that the universities might recruit these well-qualified Vietnamese, if so desired.

VEF also provides opportunities for Vietnamese nationals to apply for a VEF Fellowship if they have been admitted to a leading U.S. university on their own. Known as Process B, applications from these candidates are reviewed by VEF and by the National Academies. Names of all final Fellowship candidates for the 2006 cohort will be submitted in April 2006 to the VEF Board of Directors, which approves all Fellowships.

### ***Travel and Conference Grants***

As a benefit for the VEF Fellows presently enrolled in U.S. universities, VEF offers incentives for them to develop and maintain professional relationships in Vietnam and to develop professional presentation skills and networking in one's field. To that end, VEF initiated two pilot projects in 2005. Through the Summer Travel Grant for Teaching, Research, and Professional Work in Vietnam, VEF provided \$500 to Fellows toward related expenses. VEF sees this grant as one means to encourage Fellows to return to Vietnam at the end of their academic program in the U.S. Through the Conference Grant, VEF provided \$1500 toward professional conference expenses for a Fellow whose paper was accepted to be presented. VEF sees this grant as a means to build ties between VEF Fellows and other scientists in their field. A total of 16 summer travel grants and 11 conference grants were awarded during the time period of this report.

### ***Authorization as Sponsor of Exchange Visitor Program***

An important achievement marking this year's Fellowship activities was the authorization for VEF to sponsor an Exchange Visitor Program. On February 10, 2005, VEF was officially designated by the U.S. Department of State Bureau of Educational and Cultural Affairs as the sponsor of an Exchange Visitor Program (Appendix 7). This designation permits VEF to issue documents for program participants to apply for the J-visa that shows the "G" designation, which requires a 2-year residency in one's home country upon completion of their academic program in the U.S. After receiving the sponsorship authority, VEF successfully transferred in-house all visa matters, previously handled by the Institute of International Education, and engaged the National Academies to issue new Forms DS-2019 under the new VEF sponsorship to all VEF Fellows.

### ***Cost-sharing Agreements with U.S. Universities***

Another important achievement for the Fellowship Program was the establishment of cost-sharing agreements. VEF successfully signed agreements with over 100 top level U.S. universities to host VEF Fellows.

Under the guidance of the Council of Graduate Schools, deans of several leading U.S.

universities hosting VEF Fellows, and the National Academies, VEF developed a cost-sharing agreement in the form of a Memorandum of Understanding (MOU) (Appendix 8, Appendix 9). In summary, VEF pays an annual grant of \$27,000 to the university for each Fellow for the first two years while the university supplements the Fellowship so that all the Fellow's educational and living expenses are covered. By the third year of a graduate program, the Fellow is expected to be fully supported by the university through assistantships and/or other university funding while VEF provides an annual professional development grant of \$3000 directly to the Fellow.

### ***VEF Alliance***

As a result of an intensive campaign by VEF during the spring and summer of 2005 aimed at top tier U.S. research universities, 101 universities signed the MOU and, thus, the VEF Alliance (Appendix 10) was born. For universities that are not members of the VEF Alliance and that admit a VEF Fellow, VEF provides the same funding arrangements as for an Alliance school. With the MOU in place and a fixed funding mechanism that took effect as of the fall 2005, VEF brought in-house the management of financial payments to U.S. universities, which was previously contracted to the Institute of International Education. Now VEF can confidently project the financial costs for the Fellowship program.

### ***Grant Letter for VEF Fellowship***

With the in-house management of all immigration and financial matters for the Fellows, VEF issued a comprehensive grant letter to each Fellow in which the obligations of the Fellows are spelled out in a signed agreement with VEF (Appendix 11). New grant letters were issued to all Fellows during the summer of 2005 for the duration of their degree program.

### ***Annual Fellows' Conference***

Looking to the future of the Fellows, VEF continues to help build a spirit of community and solidarity among our Fellows in order to help them sustain professional and personal ties while in the United States and when they return to Vietnam. Besides the online VEF Village created and maintained by VEF Fellows as a means to build the Fellowship community, VEF organizes its annual conference with the assistance of the National Academies to allow VEF and its Fellows to interact with the U.S. scientific community. The 2004 annual VEF Fellows' Conference took place in Washington, D.C., December 17-21, 2004. Besides sessions on time management, cross-cultural issues, immigration and financial matters, and on means to academic success, presentations included the following topics: Building A Successful Research Career, Effective Communication and Presentation Skills For Scientists, Publishing a Scientific Paper, Scientific Ethics, Mobilizing Science for Development in Vietnam, Funding Research in the International Community, Promoting Access to Scientific Information Resources in Developing Countries, Using Science and Engineering Principles to Improve Teaching and Learning, and Developing an Action Plan for Vietnam. In addition, a poster session provided a forum for the Fellows to present their own research.

In summary, the VEF Fellowship Program continues to be highly successful in its recruitment

and selection process as well as in its university admissions and financial arrangements. VEF now manages independently all immigration and financial matters, thus providing greater control and quality outcomes. The Fellowship Program is now on a firm footing and is recognized by U.S. universities as a quality program.

### **Seminars and Projects Program**

Besides sending Vietnamese nationals to the United States for graduate education, VEF also brings American experts in science and technology to Vietnam in order to strengthen Vietnam's internal capacity in science and technology. To carry out the Seminars and Projects Program this year, VEF has cooperated with the National Academies to arrange for 22 American scientists to deliver 43 scientific lectures, seminars, or workshops or to organize or participate in conferences at numerous scientific and educational institutions across Vietnam, including the cities of Hanoi, Nha Trang, Da Nang, Ho Chi Minh City, and Can Tho. These presentations were co-sponsored together with VEF by a broad spectrum of Vietnamese counterparts as well as several American organizations and, in some cases, received additional funding and support from external U.S. sources.

#### ***Lectures, Seminars, Workshops, and Conferences***

Besides an extensive list of lectures given by the U.S. scientists who served on the Fellowship interview panels, VEF sponsored and co-organized specific seminars, workshops, and conferences (Appendix 12) during the time period covered by this report, including the following: Keynote speaker from the National Aeronautic and Space Administration (NASA) for the 2nd International Workshop on Nanophysics & Nanotechnology (IWONN'04) in Hanoi, October 22-23, 2004, co-sponsored by the U.S. Air Force; Soybean Biotechnology Workshop, May 16-25, 2005; the First Young Vietnamese Scientists Meeting (YVSM), June 12-16, in Nha Trang; Controls for Mechatronics Workshop, June 13-16; the First International Conference on the Development of Biomedical Engineering in Vietnam, July 27-29; and Information Technology courses at Ton Duc Thang and Da Nang Universities, July 29-August 29. As evidence of another organization's interest in promoting and helping to finance the advancement of science and technology in Vietnam, the YVSM received external funding from the Telemedicine & Advanced Technology Research Center (TATRC), Asia Office of Aerospace Research and Development/ Air Force Office of Scientific Research (AOARD/AFOSR).

During this reporting period, VEF has also been involved in planning six more events to take place in Vietnam during the next reporting period: the USA-Vietnam Workshop on Water Pollution Prevention Technologies; a Seminar on Pharmacogenozy; the CIMPA (French: International Center for Applied and Pure Mathematics) School on Commutative Algebra; the Vietnam Fund for Supporting Technological Creations (VIFOTEC)-VEF Award for Technological Creations; a Scientific Research Development and Management Workshop; and a Summer Seminar in Digital Signal Processing.

### ***Long-term Projects***

In further efforts to build the internal capacity of science and technology in Vietnam, VEF is involved in two large-scale, long-term projects. First, VEF has continued to help the Vietnamese government to move toward establishing centers of excellence in science and technology as a part of the Millennium Science Initiative (MSI). Second, through the establishment of the Vietnam Open Course Ware (VOCW), VEF is facilitating the use of the Massachusetts Institute of Technology (MIT) OpenCourseWare throughout Vietnam.

### ***Centers of Excellence***

The first major project, the Millennium Science Initiative (MSI) Centers of Excellence, is an international initiative designed to build capacity in modern science and technology in developing countries with an aim to reducing poverty levels and encouraging economic development. MSI achieves its mission principally through MSI Institutes and Nuclei of outstanding scientists, defined as Centers of Excellence in scientific research and training. The institutes and smaller nuclei are often located within existing institutions. MSI Centers of Excellence are provided initial funding from the World Bank. VEF acts as a catalyst to help the Vietnamese Ministry of Science and Technology (MOST) and the Science Initiative Group (SIG) in Princeton, New Jersey, coordinate activities to promote MSI in Vietnam and to mobilize support from U.S. organizations for the Initiative. SIG serves as the administrative arm of the MSI.

VEF has eagerly and earnestly facilitated activities to promote MSI. A Statement of Cooperation was signed by MOST, SIG, and VEF on November 17th, 2004 (Appendix 13). A SIG Core Team for MSI in Vietnam was established and includes the following: (1) Dr. Phillip Griffiths, Professor, Institute for Advanced Study, Princeton; (2) Dr. Chung Kim, Professor Emeritus and Chairman, Advisory Board of the Korea Institute for Advanced Study (KIAS) and Professor of Physics at the Johns Hopkins University; (3) Dr. Harold Varmus, President of Memorial Sloan-Kettering Cancer Center, Nobel Laureate; and (4) Ms. Arlen Hastings, Executive Director, SIG. Dr. Harold Varmus headed a SIG mission in Vietnam to work with the Vietnamese from March 15-19, 2005, to evaluate the feasibility of MSI in Vietnam. Then, from August 20 to September 4, 2005, a delegation of senior-level Vietnamese government officials representing the Prime Minister's Office, the Ministry of Planning and Investment, the Ministry of Education and Training, and the Ministry of Science and Technology, accompanied by VEF and SIG staff, went on a study tour to Brazil and Chile to learn from these countries' experiences in establishing centers of excellence. As the next step, a project proposal is to be sent to the Prime Minister of Vietnam for approval after which it will be sent to the World Bank for funding.

### ***Open Course Ware***

The second long-term project involves open course ware. VEF has been working with MIT and the Ministry of Education and Training (MOET) to bring MIT OpenCourseWare (OCW) into the syllabi of Vietnamese universities. After an agreement among MIT, MOET, and VEF, MIT will provide the OCW with a mirror site in Vietnam. Then, OCW servers will be installed at 14

pioneering universities in Vietnam, chosen by MOET. VEF will facilitate hosting the mirror site of the OCW in Vietnam and installing servers at the universities. A group of VEF Fellows from MIT are serving as primary facilitators for this project. To facilitate the development and use of open course ware, VEF helped to establish an online educational organization, Vietnam Open Course Ware (VOCW), which will eventually operate independently.

### ***Vietnamese and American Sponsors and Organizers***

Both Vietnamese and American organizations have helped to sponsor and organize various VEF seminars and projects. The Vietnamese organizations include the following: Ministry of Education and Training (MOET); Ministry of Science and Technology (MOST); Ministry of Agriculture and Rural Development (MARD); Vietnam Agricultural Science Institute (VASI); Vietnamese Academy of Science and Technology (VAST); VAST Institutes of Chemistry Technology, of Information and Technology, of Materials Science, of Mathematics, and of Mechanics; Vietnam National University (VNU); VNU College of Science, Hanoi; VNU College of Technology (COLTECH), Hanoi; VNU Ho Chi Minh City; VNU University of Technology, Ho Chi Minh City; Faculty of Mathematics, Hanoi University of Education; Hanoi University of Technology (HUT); HUT Institute of Biological and Food Technology; HUT Institute for Environment Science and Technology; Institute of Statistics Science, General Statistics Office, Hanoi; VNU International University, Ho Chi Minh City; University of Technology, Ho Chi Minh City; Ton Duc Thang University, Ho Chi Minh City; Research Institute for Aquaculture, Nha Trang; Can Tho University; Da Nang University; Post and Telecommunications Institute of Technology, Hanoi; CIMPA (French abbreviation for International Center for Applied and Pure Mathematics) School; National Institute of Hygiene and Epidemiology (NIHE), Hanoi; Vaccine Institute, Nha Trang; and Vietnam Net, Hanoi. The American organizations include the following: the U.S. Department of Agriculture-Foreign Agricultural Service (USDA-FAS); the National Center for Soybean Biotechnology (NCSB); the Telemedicine & Advanced Technology Research Center (TATRC), Asia Office of Aerospace Research and Development/ Air Force Office of Scientific Research (AOARD/AFOSR); the National Science Foundation (NSF); and the National Center for Laser Technology (NCLT).

### **Administration and Personnel Development**

#### ***Hanoi Office***

On the administrative level, VEF accomplished two important fetes: (1) VEF relocated its Hanoi field office to permanent, custom-designed office space in the Hanoi Towers office building; and (2) VEF received its official license from the Vietnamese government to operate in Vietnam on June 16, 2005 (Appendix 14). While working closely with the U.S. Embassy and Consular Offices in Hanoi and Ho Chi Minh City, VEF is able to function independently in a professional location that is easily accessible to the Vietnamese, which is the primary populace served by VEF.

### ***Staff Development***

Regarding personnel development, VEF initiated a 360° evaluation of all staff and provided staff training in team building. The 360° evaluation statements covered three broad areas: spirit, attitude, and performance. Each staff member scored themselves while also receiving an evaluation by their supervisor as well as anonymous averaged scoring by three peers and/or supervisees that they chose. Then, the summary evaluation was reviewed together with one's supervisor. For further staff development, VEF engaged Embers, a private American training company located in Vietnam, to organize a one-day seminar designed to give all staff members an opportunity to focus on their current team, building on strengths and recognizing areas for growth. The program was a mix of indoor and outdoor experiential exercises, intended to create a cohesive cross-cultural team, working from two offices, one based in the U.S. and the other in Hanoi. The activities concentrated on teamwork, cross-cultural communication, active listening, reaction to change, and leadership.

Despite the physical distance and time difference, the two offices function exceptionally well together. Daily communication is conducted via email, conference calls, and internet chat and calls. Select VEF staff members travel to the U.S. once per year to participate in the annual Fellows' conference, to receive further training in the U.S. headquarters office, and to visit U.S. universities and/or organizations relevant to VEF's work. In addition, the VEF headquarters' staff has traveled to Vietnam for extended periods to oversee the administration of the Hanoi office and to develop and guide the management of both the Fellowship Program and the Seminars and Projects Program.

### **Finance and Accounting**

Financially, VEF has operated within budget. VEF receives \$5 million annually from the Vietnam Debt Repayment Fund, to which the Vietnamese government repays the pre-1975 debts owed to the United States by South Vietnam. As of the end of fiscal year 2005, VEF showed a positive balance due to the carryover amount from previous fiscal years as well as savings achieved by VEF. This balance is to become fully obligated during the next years as VEF continues to add new Fellows to the program and implements its various projects.

VEF contracts the U.S. General Service Administration (GSA) to carry out essential support functions such as payroll, accounting, and legal services. VEF uses accrual accounting in accordance with the U.S. Office of Management and Budget (OMB) policies on federal government financial management. Using this accounting method, revenues are recognized when earned, and expenses are recognized when a liability is incurred, without regard to receipt or payment of cash.

For FY 2005, VEF received its full funding amount of \$5.0 million. With the carryover amount from previous fiscal years, VEF had an approved budget of \$8.1 million available for obligations in FY 2005. Of the total obligations, \$5.5 million was obligated for the estimated 2005-2006

academic year costs for VEF's 149 Fellows while \$2.6 million was obligated for other VEF programs and operations. Because of the newly developed cost-sharing arrangement with U.S. universities, VEF was able to save \$1.6 million for the direct costs of education. Because of other cost-saving measures, VEF was able to save an additional \$1.2 million. Per OMB's requirements, an annual financial audit is performed by UHY LLP in Washington, D.C., which is the 16th largest accounting firm in the U.S.

Through this reporting period, including the fall 2004, winter/spring 2005, and summer 2005, VEF engaged the Institute of International Education (IIE) to manage financial payments to the Fellows and to their universities, including university tuition, required fees, and basic health insurance as well as monthly stipends for the Fellows. Due to the cost of living in different locations and widely differing school tuition and fees, the amounts varied greatly for each Fellow. As of the fall 2005, because of the clearly defined cost-sharing arrangements outlined in the MOU with VEF Alliance schools and described in financial support letters (Appendix 15) submitted by VEF Fellows to the universities where they applied, VEF could more easily calculate and control expenses for the Fellows. Importantly, as of the fall 2005, VEF now manages funds directly and makes all payments to universities that, in turn, pay monthly stipends to our Fellows and take care of all other required educational costs, including tuition, required fees, and health insurance.

## **Conclusion**

VEF continues to build a solid record of success. Significantly, both President George W. Bush and Prime Minister Phan Van Khai specifically mentioned VEF's positive endeavors during the Prime Minister's first visit to the United States in June 2005 (Appendix 16). At the international political level, VEF is seen as an effective foreign policy tool to promote U.S. national interests regarding Vietnam and to bring Vietnam and the United States closer together.

Through the numerous activities of the Vietnam Education Foundation, positive relationships between the U.S. and Vietnam have been created and are now growing. The long-term benefits of the VEF Fellowship program will be evident with time as VEF Fellows return to Vietnam. In the meantime, the contributions to the development of science and technology in Vietnam have already begun through the Seminars and Projects Program. VEF can confidently move forward as a high quality, well-respected, internationally recognized educational exchange program that serves as a catalyst for superb development of science and technology in Vietnam and for continual opening of positive relationships between the peoples of the U.S. and Vietnam.

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## **APPENDIX 1**

### **Vietnam Education Foundation Board of Directors**

Frank Jao – *Chairman*  
President and CEO  
Bridgecreek Development Company

Malcolm Gillis, Ph.D.  
Zingler Professor of Economics  
Rice University

Chuck Hagel  
U.S. Senator

John F. Kerry  
U.S. Senator

George Miller  
U.S. Congressman

Marilyn M. Pattillo, Ph.D.  
Professor of Clinical Nursing  
University of Texas

Condoleezza Rice, Ph.D.  
U.S. Secretary of State

Christopher H. Smith  
U.S. Congressman

John W. Snow  
U.S. Secretary of Treasury

Margaret Spellings  
U.S. Secretary of Education

Van-Toi Vo, Ph.D.  
Professor of Biomedical Engineering  
Tufts University

## APPENDIX 2

### **Vietnam Education Foundation Staff**

#### **VEF U.S. Headquarters Office: Arlington, VA**

#	Name	Position
1	Kien Pham	Executive Director
2	Lynne McNamara	Director of Programs
3	Mikko Makarainen	Director of Finance, Accounting & Administration

#### **VEF Vietnam Field Office: Hanoi, VN**

#	Name	Position
4	Hoa Bui	Program Assistant
5	Thuy Bui	Manager of Finance, Accounting & Administration
6	Hang Hoang	Special Assistant to the Executive Director
7	Robert Marten	Training Specialist
8	Tu Ngo	IT System Expert
9	Giang Nguyen	Program Assistant
10	Long Nguyen	Data Analysis Manager
11	Hung Tran	IT System Manager
12	Duc Vu	Program Manager
13	Nga Vu	Program Manager

### APPENDIX 3

**Names of VEF Fellows enrolled in U.S. universities as of Fall 2005**  
**Cohort 1 (2003), Cohort 2 (2004), Cohort 3 (2005)**  
**(Name, University, Field of Study, Degree Program)**

#	Family Name	Middle Name	First Name	Gender	University	Field of Study	Degree Program	Cohort Year
1	Bui	Cong	Thanh	M	Yale University	Global Health	MPH	2004
2	Bui	Duy	Bach	M	University of Illinois at Urbana-Champaign	Computer Science	PhD	2005
3	Bui	My	Hanh	F	University of Pennsylvania	Dentistry	D.M.D	2003
4	Bui	Trung	Ngoc	M	University of Illinois at Urbana-Champaign	Computer Science	PhD	2005
5	Bui	Xuan	Loc	M	University of Illinois at Urbana-Champaign	Communications	MS	2004
6	Cao	Do Xuan	Uyen	F	Purdue University	Industrial Engineering	MS	2005
7	Dang	Dinh	Thi	M	University of Florida	Mechanical and Aerospace Engineering	PhD	2003
8	Dang	Huy	Cuong	M	Brown University	Physics	PhD	2004
9	Dang	Thi La	Thu	F	University of Illinois at Urbana-Champaign	Electrical and Computer Engineering	MS/PhD	2005
10	Dang	Van	Chinh	M	University of Texas at Houston	Epidemiology	PhD	2004
11	Dau	Hong	Ngoc	M	University of Illinois at Urbana-Champaign	Civil Engineering	MS	2004
12	Dinh	Huu	Hai	M	University of Michigan at Ann Arbor	Structural Engineering	MS	2004
13	Dinh	Lan	Phuong	F	University of Illinois at Urbana-Champaign	Electrical Engineering	PhD	2004

#	Family Name	Middle Name	First Name	Gender	University	Field of Study	Degree Program	Cohort Year
14	Dinh	Sy	Quang	M	University of Illinois at Urbana-Champaign	Electrical Engineering	MS/PhD	2005
15	Do	Ba	Thanh	M	University of Michigan at Ann Arbor	Materials Science and Engineering	PhD	2004
16	Do	Dang	Khoa	M	University of Texas at Austin	Mechanical Engineering	PhD	2005
17	Do	Duc	Hanh	M	University of California, Berkeley	Mathematics	PhD	2005
18	Do	Tien	Anh	M	Georgia Institute of Technology	Water Treatment	PhD	2004
19	Do	Trung	Thong	M	Johns Hopkins University	Data Representation, Wavelet and Filter Bank	PhD	2004
20	Do	Xuan	Quang	M	University of Illinois at Urbana-Champaign	Computer Science	PhD	2005
21	Duong	Le	Nam	M	University of Illinois at Urbana-Champaign	Electrical Engineering	MS/PhD	2005
22	Duong	Thi	Hao	F	University of Texas at Houston	Health Promotion/Health Education	PhD	2004
23	Duong	Tuan	Hung	M	University of Illinois at Urbana-Champaign	Chemistry	PhD	2004
24	Ha	Huu	Toan	M	University of Texas at Houston	Public Health	DPH	2004
25	Ha	Khanh	Linh	M	University of Utah	Robotics	PhD	2005
26	Ha	Manh	Hung	M	Case Western Reserve University	Materials Science and Engineering	PhD	2005
27	Hoang	Kim	Chi	F	Iowa State University	Water Resources	PhD	2004
28	Hoang	Manh	Quang	M	Princeton University	Pure Mathematics	PhD	2004

#	Family Name	Middle Name	First Name	Gender	University	Field of Study	Degree Program	Cohort Year
29	Hoang	Minh	Duc	M	Columbia University	Communications/ Signal Processing	PhD	2004
30	Hoang	Phuong	Chi	F	University of Texas at Austin	Environmental and Water Resources Engineering	PhD	2005
31	Huynh	Kim	Lam	M	University of Utah	Chemistry	PhD	2003
32	Huynh	Ngoc	Tuyen	M	University of Texas at Austin	Computer Sciences	MS	2005
33	Huynh	Tien	Phong	M	Rutgers University	Chemical Engineering	PhD	2004
34	Khieu	Huu	Loc	M	University of Michigan at Ann Arbor	Aerospace	PhD	2004
35	Kieu	Quoc	Chanh	M	University of Maryland at College Park	Meteorology	PhD	2003
36	La	Nguyen Hung	Chinh	M	University of Illinois at Urbana-Champaign	Digital Signal Processing	PhD	2004
37	Le	Hoai	Chau	M	University of Illinois at Urbana-Champaign	Civil Engineering	MS/PhD	2004
38	Le	Hoang	Anh	M	New York University	Computer Science	PhD	2005
39	Le	Hoang	Tung	M	Purdue University	Industrial Engineering	PhD	2003
40	Le	Khac	Hieu	M	University of Illinois at Urbana-Champaign	Computer Science	MS	2004
41	Le	Ngoc	Anh	M	State University of New York at Buffalo	Computer Networks and Distributed Systems	PhD	2003
42	Le	Quang	Nam	M	New York University	Mathematics	PhD	2004
43	Le	Thanh	Nam	M	New York University	Computer Science	MS	2005
44	Le	Thi	Ly	F	University of Utah	Physical Chemistry	PhD	2004
45	Le	Thu	Ha	F	University of Texas at Austin	Electrical and Computer Engineering	PhD	2004

#	Family Name	Middle Name	First Name	Gender	University	Field of Study	Degree Program	Cohort Year
46	Le	Van	Hoa	M	University of North Carolina at Chapel Hill	Epidemiology	PhD	2005
47	Le	Viet	Thang	M	Rutgers University	Computer Science	PhD	2004
48	Le		Quoc	M	University of Illinois at Urbana-Champaign	Data Integration	PhD	2004
49	Le		Tien Dung	M	University of Texas at Austin	Civil Engineering	PhD	2005
50	Le		Tung	M	University of Illinois at Urbana-Champaign	Electrical, Electronics and Communications Engineering	PhD	2004
51	Luong	Viet	Nhiem	M	University of North Carolina at Chapel Hill	Maternal and Child Health	MPH	2004
52	Nghiem	Xuan	Truong	M	University of Pennsylvania	Electrical and Systems Engineering	PhD	2005
53	Ngo	Duc	Anh	M	University of Texas at Houston	Health Promotion/Health Education	DPH	2004
54	Ngo	Minh	Duc	M	University of Illinois at Urbana-Champaign	Mechanical Engineering	MS/PhD	2004
55	Ngo	Trung	Thanh	M	University of Illinois at Urbana-Champaign	Computer Science	MS	2004
56	Nguyen	Chi	Kien	M	University of Illinois at Urbana-Champaign	Communications	PhD	2004
57	Nguyen	Cong	Khanh	M	Johns Hopkins University	Public Health	PhD	2004
58	Nguyen	Cong	Nghia	M	University of North Carolina at Chapel Hill	Epidemiology	PhD	2004

#	Family Name	Middle Name	First Name	Gender	University	Field of Study	Degree Program	Cohort Year
59	Nguyen	Cuong	Quoc	M	University of North Carolina at Chapel Hill	Epidemiology	PhD	2004
60	Nguyen	Dac	Trung	M	University of Michigan at Ann Arbor	Chemical Engineering	PhD	2005
61	Nguyen	Dong	Giang	M	University of Illinois at Urbana-Champaign	Electrical, Electronics, and Communications Engineering	PhD	2003
62	Nguyen	Duc	Dung	M	Northeastern University	Power System	PhD	2003
63	Nguyen	Duc	Linh	M	Cornell University	Applied Physics	PhD	2005
64	Nguyen	Duy	Long	M	University of California, Berkeley	Engineering and Project Management	PhD	2004
65	Nguyen	Giao	Hoa	M	University of Utah	Computational Chemistry	PhD	2003
66	Nguyen	Hai	Anh	F	University of Massachusetts at Amherst	Environmental Engineering	PhD	2005
67	Nguyen	Hoang	Nam	M	University of Illinois at Urbana-Champaign	High Energy Physics	PhD	2004
68	Nguyen	Hong	Tam	M	University of Illinois at Urbana-Champaign	Structural Engineering	MS	2004
69	Nguyen	Kieu	Cuong	M	Brown University	Physics	PhD	2003
70	Nguyen	Le	Luc	M	Rutgers University	Mathematics	PhD	2004
71	Nguyen	Manh	Ha	M	University of Colorado, Health Sciences Center	Cell and Developmental Biology	PhD	2005
72	Nguyen	Minh	Hien	F	University of Illinois at Urbana-Champaign	Electrical and Computer Engineering	PhD	2004
73	Nguyen	Quang	Hoang	M	Massachusetts Institute of Technology	Civil Engineering	PhD	2004

#	Family Name	Middle Name	First Name	Gender	University	Field of Study	Degree Program	Cohort Year
74	Nguyen	Quang	Huy	M	Iowa State University	Water Resources	PhD	2003
75	Nguyen	Quang	Nghia	M	University of Illinois at Urbana-Champaign	Electrical Engineering	MS/PhD	2005
76	Nguyen	Quoc	Minh	M	Georgia Institute of Technology	Computer Science	PhD	2004
77	Nguyen	Thai	Ha	M	University of Illinois at Urbana-Champaign	Signal and Image Processing	PhD	2003
78	Nguyen	Thanh	Binh	M	Cornell University	Crop and Soil Sciences	PhD	2005
79	Nguyen	Thanh	Hai	M	Rutgers University	Computer Science	MS	2005
80	Nguyen	Thanh	Hoa	M	University of Illinois at Urbana-Champaign	Computer Science	PhD	2004
81	Nguyen	Thanh	Son	M	State University of New York at New Paltz	Computer Science	MS	2003
82	Nguyen	Thanh	Son	M	Massachusetts Institute of Technology	Theoretical Physics	PhD	2004
83	Nguyen	Thanh	Tuan	M	University of North Carolina at Chapel Hill	Nutrition	PhD	2004
84	Nguyen	The	Anh	M	Tufts University	Biomedical Engineering	PhD	2004
85	Nguyen	Thi	Cac	F	University of Illinois at Urbana-Champaign	Electrical and Computer Engineering	MS/PhD	2005
86	Nguyen	Thi	Khoi	F	University of Illinois at Urbana-Champaign	Materials Science and Engineering	PhD	2005
87	Nguyen	Thi	Luong Y	F	University of North Carolina at Chapel Hill	Health Policy Analysis	MPH	2005

#	Family Name	Middle Name	First Name	Gender	University	Field of Study	Degree Program	Cohort Year
88	Nguyen	Thi Bich	Lan	F	University of Michigan at Ann Arbor	Industrial Engineering	MS	2004
89	Nguyen	Thi Hong	Hanh	F	University of Georgia	Ecology	PhD	2004
90	Nguyen	Thi Minh	Nguyet	F	University of Virginia	Computer Science	PhD	2004
91	Nguyen	Thi Minh	Thao	F	University of California, Los Angeles	Geography	PhD	2004
92	Nguyen	Thi Thu	Thuy	F	University of Texas at Austin	Civil Engineering	PhD	2004
93	Nguyen	Thi Thu	Trang	F	Tufts University	Biomedical Engineering	PhD	2004
94	Nguyen	Tien	Thang	M	Rutgers University	Electrical and Computer Engineering	PhD	2005
95	Nguyen	Tri	Dung	M	Massachusetts Institute of Technology	Operations Research	PhD	2004
96	Nguyen	Trong	Dung	M	Johns Hopkins University	Electrical and Computer Engineering	PhD	2005
97	Nguyen	Trung	Hieu	M	University of California, San Diego	Mathematics	PhD	2005
98	Nguyen	Truong	Giang	M	Carnegie Mellon University	Information System Management	MS	2004
99	Nguyen	Tuan	Nam	M	University of California, Los Angeles	Security and Networking	PhD	2004
100	Nguyen	Van	Giap	M	Auburn University	Fisheries and Allied Aquacultures	PhD	2005
101	Nguyen	Van	Thang	M	University of Texas at Houston	Immunology	PhD	2004
102	Nguyen	Van Tien	Dung	M	Brown University	Physics	PhD	2005
103	Nguyen	Viet	Hoang	M	University of Illinois at Urbana-Champaign	Computer Science	PhD	2004

#	Family Name	Middle Name	First Name	Gender	University	Field of Study	Degree Program	Cohort Year
104	Nguyen	Viet	Hung	M	Arizona State University	Computer Science	PhD	2003
105	Nguyen		Binh	M	Rensselaer Polytechnic Institute	Physical Based, Modeling	PhD	2005
106	Nguyen		Nam	M	University of Illinois at Urbana-Champaign	Electrical and Computer Engineering	PhD	2005
107	Nguyen Tan		Minh Duc	M	University of Texas at Houston	Disease Control	MPH	2005
108	Pham	Bao	Yen	F	University of North Carolina at Chapel Hill	Biochemistry	PhD	2004
109	Pham	Duc	Nam	M	University of Illinois at Urbana-Champaign	Electrical and Computer Engineering	PhD	2004
110	Pham	Hong	Phuong	M	Stanford University	Polymer	MS	2004
111	Pham	Sy Minh	Hoang	M	University of California, Berkeley	Structural Engineering, Mechanics and Materials	MS/PhD	2005
112	Pham	Thi An	Chau	F	Duke University	Ecosystem Science and Management	MEM	2005
113	Pham	Thi Hoang	Van	F	Johns Hopkins University	Health Systems and Management	DPH	2004
114	Pham	Thi Minh	Tam	F	University of Illinois at Urbana-Champaign	Software Architecture	PhD	2004
115	Pham	Tuan	Minh	M	University of Illinois at Urbana-Champaign	Theoretical Physics	PhD	2004
116	Pham	Tung	Anh	F	University of Illinois at Urbana-Champaign	Crop Science	MS/PhD	2005

#	Family Name	Middle Name	First Name	Gender	University	Field of Study	Degree Program	Cohort Year
117	Phan	Minh	Liem	M	University of Texas at Houston	Biomedical Sciences	MS/PhD	2005
118	Phan	Thi Thu	Ha	F	University of Texas at Houston	Public Health	DPH	2004
119	Phan	Trieu	Giang	M	University of Hawaii at Manoa	Geography	PhD	2003
120	Quach	Ngoc	Truyen	M	University of Missouri-Columbia	Plant Sciences	PhD	2005
121	Than	Van	Cuong	M	Rice University	Algorithms and Complexity	PhD	2005
122	Tran	Anh	Phong	M	Brown University	Physics	PhD	2005
123	Tran	Anh	Tuan	M	University of Illinois at Urbana-Champaign	Theoretical and Applied Mechanics	PhD	2004
124	Tran	Dai	Nghia	M	University of Hawaii at Manoa	Environmental Management	PhD	2003
125	Tran	Duc	Duan	M	University of Illinois at Urbana-Champaign	Computer Science	PhD	2005
126	Tran	Duc	Han	M	University of Texas at Austin	Engineering Mechanics	PhD	2004
127	Tran	Duc	Trinh	M	University of Michigan at Ann Arbor	Environmental Engineering	PhD	2005
128	Tran	Nguyen Nhi	Thua	F	Cornell University	Agricultural and Biological Engineering	PhD	2005
129	Tran	Nguyen Thanh	Huong	F	University of Missouri-Columbia	Soybean Genomics and Biotechnology	PhD	2005
130	Tran	Van	Xuan	M	University of Michigan at Ann Arbor	Mechanical Engineering	PhD	2004
131	Tran		Phuong	M	University of Illinois at Urbana-Champaign	Theoretical and Applied Mechanics	PhD	2004
132	Trinh	Nguyen	Hoang	M	University of Chicago	Computer Science	PhD	2004

#	Family Name	Middle Name	First Name	Gender	University	Field of Study	Degree Program	Cohort Year
133	Trinh	Quy	Bon	M	University of Texas at Houston	Cancer Biology	PhD	2004
134	Trinh	Thi	Hoa	F	University of Michigan at Ann Arbor	Environmental Engineering	PhD	2004
135	Trinh	Thi Kim	Chi	F	University of Illinois at Urbana-Champaign	Computer Science	PhD	2004
136	Trinh	Van	Thang	M	University of North Carolina at Chapel Hill	Public Health	PhD	2004
137	Truong	Thanh	Tu	M	University of Illinois at Urbana-Champaign	Chemistry	PhD	2004
138	Van	Tu	Anh	F	University of Illinois at Urbana-Champaign	Electrical Engineering	MS	2004
139	Vo	Thi Kieu	Loan	F	University of Illinois at Urbana-Champaign	Electrical Engineering	MS	2004
140	Vo	Trung	Dung	M	University of California, San Diego	Electrical and Computer Engineering	PhD	2005
141	Vu	Cao	Dat	M	Rutgers University	Computer Science	PhD	2005
142	Vu	Chinh	Thien	M	University of Texas at Houston	Health Economics/Health Policy	PhD	2004
143	Vu	Hai	Long	M	University of Illinois at Urbana-Champaign	Database Systems	PhD	2004
144	Vu	Hoang	Ha	M	Carnegie Mellon University	Information Systems	MS	2004
145	Vu	Quang	Duy	M	University of Texas at Austin	Computer Sciences	MS	2005
146	Vu	Toan	Thang	M	University of Michigan at Ann Arbor	Electrical Engineering: Systems	MS	2004
147	Vu	Viet	Anh	M	Columbia University	Communications	PhD	2004

#	Family Name	Middle Name	First Name	Gender	University	Field of Study	Degree Program	Cohort Year
148	Vuong	Quang	Khai	M	Columbia University	Computer Science	MS	2005
149	Vuong	Van	Thu	M	Cornell University	Environmental Toxicology	PhD	2004

## APPENDIX 4

### **Universities of 2003, 2004 and 2005 VEF Fellows**

(Total: 149 Fellows as of Fall 2005)

**SUMMARY:** The Vietnam Education Foundation 2003, 2004 and 2005 Fellows are attending the following 44 universities and studying in 56 subject fields. Most (81%) are pursuing a doctorate degree while some (19%) are pursuing a master's degree. Females number 22% and males 78%. The majority of Fellows (60%) have been young university instructors in Vietnam. The major fields of study are divided between Engineering (42%) and Natural Sciences (58%). Within those broad groupings, Computer Science leads (20%), followed by Electrical Engineering (18%), Health and Medical Sciences (12%), Environmental Science and Engineering (8%), Civil Engineering (6%), Physics (5%), Mechanical Engineering (5%), Agricultural Sciences (4%), Biology (4%), Mathematics (4%), Chemistry (3%), Industrial Engineering (3%) and Other Fields (8%).

University	Division/Department or Program
Arizona State University	Computer Science and Engineering
Auburn University (*)	Fisheries - Agricultural Economics
Brown University	Physics
Carnegie Mellon University	Information System Management
Case Western Reserve University	Materials Science and Engineering
Columbia University	Computer Science, Electrical Engineering
Cornell University	Agricultural and Biological Engineering, Applied Physics, Crop and Soil Sciences, Food Sciences
Duke University	Ecosystem Science and Management
Georgia Institute of Technology	Computer Science, Environmental Engineering
Iowa State University	Agricultural and Biosystems Engineering
Johns Hopkins University	Electrical and Computer Engineering, International Health
Massachusetts Institute of Technology (*)	Civil and Environmental Engineering, Operations Research, Physics
New York University (*)	Computer Science, Mathematics
Northeastern University	Electrical and Computer Engineering
Princeton University	Mathematics
Purdue University	Industrial Engineering
Rensselaer Polytechnic Institute	Computer Science
Rice University	Computer Science
Rutgers University	Chemical and Biochemical Engineering, Computer Science, Electrical and Computer Engineering, Mathematics
Stanford University (*)	Chemical Engineering
State University of New York at New Paltz (*)	Computer Science
State University of New York at Buffalo	Computer Science and Engineering
Tufts University (*)	Biomedical Engineering
University of California, Berkeley	Civil and Environmental Engineering, Mathematics
University of California, Los Angeles	Computer Science
University of California, San Diego	Electrical and Computer Engineering, Mathematics
University of Chicago (*)	Computer Science

<b>University</b>	<b>Division/Department or Program</b>
University of Colorado at Denver, Health Sciences Center	Cell and Developmental Biology
University of Florida	Mechanical and Aerospace Engineering
University of Georgia	Ecology
University of Hawaii at Manoa	Geography, Natural Resources and Environmental Management
University of Illinois at Urbana-Champaign	Chemistry, Civil and Environmental Engineering, Computer Science, Crop Sciences, Electrical and Computer Engineering, Materials Science and Engineering, Mechanical and Industrial Engineering, Physics, Theoretical and Applied Mechanics
University of Maryland at College Park (*)	Atmospheric and Oceanic Science
University of Massachusetts at Amherst	Civil and Environmental Engineering
University of Michigan at Ann Arbor	Aerospace Engineering, Chemical Engineering, Civil and Environmental Engineering, Electrical Engineering and Computer Science, Industrial and Operations Engineering, Materials Science and Engineering, Mechanical Engineering
University of Missouri-Columbia	Agronomy, Plant Sciences
University of North Carolina at Chapel Hill	Biochemistry and Biophysics, Epidemiology, Health Behavior and Health Education, Health Policy and Administration, Maternal and Child health, Nutrition
University of Pennsylvania	Dentistry, Electrical and Systems Engineering
University of Southern California	Geography
University of Texas at Austin	Aerospace Engineering and Engineering Mechanics, Civil, Architectural and Environmental Engineering, Computer Sciences, Electrical and Computer Engineering, Mechanical Engineering
University of Texas at Houston	Biomedical Sciences, Epidemiology, Health Promotion and Behavioral Sciences, Immunology, Management and Policy Sciences (Public Health), Molecular and Cellular Oncology, Health Education/Health Promotion
University of Utah	Chemistry, Computing
University of Virginia (*)	Computer Science
Yale University	Global Health

(\*) Not an Alliance School.

## APPENDIX 5

**Vietnam Education Foundation**  
**Pre-Departure Orientation & Team-Building Activities**  
**July 2-7, 2005**  
Ho Chi Minh City and Dalat, Vietnam

### **DAY 1 – Friday, July 1**

11:30am-1:30pm      Fellows travel to HCMC  
Vietnam Airlines #217

2:00pm                Check in to Sofitel Plaza Saigon Hotel  
17 Le Duan, Ho Chi Minh City, Vietnam  
Tel:    08-824-1555  
Fax:    08-824-1666

Dinner/Evening:    OPEN

### **DAY 2 – Saturday, July 2: Sofitel Plaza Hotel: *Diamond Hall B, 1<sup>st</sup> Floor***

8:00am                *Registration*  
Coffee and pastries served. (outside of Diamond Hall)  
\*\* VEF Fellows submit visa application materials.

9:00am                *Welcome*  
Mr. Kien Pham, Executive Director

9:15am                *VEF Grant Terms: Expectations*  
*(Topics to include funding, graduate assistantships, VEF policies)*  
Mr. Kien Pham, Executive Director  
Dr. Lynne McNamara, Senior Program Officer

10:30 am              *Tea/Coffee Break*

10:45am              *East Meets West*  
Dr. Thomas E. McNamara  
Psychologist, Professor, Author

12:00pm              *Buffet Lunch*  
Café Rivoli, 2<sup>nd</sup> Floor

1:00pm                Photo Session – REQUIRED!  
VEF Fellows wear university logo t-shirt.

1:30pm                *Living in the U.S.: Campus Life, Stories from Abroad, and Culture Shock!*  
Presentation by VEF Fellows currently living in the U.S.:  
Nguyen Viet Hung, Arizona State (Chair)

Nguyen Manh Tuong, MS, Stonybrook  
Nguyen Quoc Minh, Georgia Tech  
Nguyen Thanh Son, MIT  
Comments by Bob Marten, VEF Volunteer  
Comments by Dr. Thomas McNamara

- 3:30pm *Tea/Coffee Break*
- 3:45 pm – 4:45 pm *Press conference at Sofitel Plaza Saigon*  
Emerald Room – 3<sup>rd</sup> floor
- 5:00 pm Depart by bus to Dinner Reception.
- 6:00pm – 8:00pm *Welcoming Remarks and Dinner Reception*  
General Consulate's Residence  
Speakers:
- Seth Winnick, Consul General, HCMC;
  - Nguyen Tan Phat, Vice Minister of MOET and President of VNU-HCMC

**DAY 3 – Sunday, July 3: Diamond Hall B**

- 8:00am Coffee and pastries served. (outside of Diamond Hall)
- 9:00am *Visa Requirements and Monitoring while in the U.S.*  
Ms. Dianne West, Vice Consul, U.S. Consulate in HCMC
- 10:00am *Health and Insurance Matters*  
International S.O.S.
- 10:45am *Tea/Coffee Break*
- 11:00am *Overseas Vietnamese Community in the U.S*  
Dr. Khoa Xuan Le  
Adjunct Professor, International Relations  
Johns Hopkins University
- 12:00pm *Buffet Lunch*  
Diamond Hall A, 1<sup>st</sup> Floor
- 1:30pm *Academic Expectations (Topics include campus orientations, language assistance, course choices, grading, advisers, thesis/dissertation)*  
Dr. Lynne McNamara
- 2:30pm *Q&A Session on Academic Expectations*  
Led by Dr. Lynne McNamara.  
Comments by current VEF Fellows

3:15pm	<i>Tea/Coffee Break</i>
3:30 pm	<i>Further Tips, Suggestions, and Experiences on Life in the U.S. (Topics to include housing, health &amp; wellness, campus &amp; social life) Presentation by Bob Marten, VEF Volunteer Comments by current VEF Fellows</i>
5:00pm	<i>Discussion of Team-Building Adventure!</i>
5:15pm	<i>Closing Remarks PDO Evaluation Distribution of \$500 Settling-In Allowance</i>
Dinner/Evening	<i>OPEN</i>

### **TEAM BUILDING ACTIVITY**

Phat Tire Ventures has planned a very interesting event for VEF in Dalat. They will provide the meals, water, and refreshments, starting from dinner Monday, July 4, through breakfast on Thursday, July 7. Phat Tire will provide the twin-share tents and bedding for the one night of camping. Twin-shared accommodations at the Novotel are also provided. You should plan to bring the following: comfortable walking shoes; sandals/shoes that you can use in water; warm pullover and long pants for the evening (temperature in Dalat can be cool); rain poncho; sunscreen and sunglasses; hat to protect you from the sun; toiletries and change of clothes; your own camera if you want photos.

### **DAY 4 – Monday, July 4**

8:00am	<i>Check-out of hotel.</i>
8:30am – 3:00pm	<i>Depart HCMC for Dalat by bus</i>
3:00pm	<i>Arrive in Dalat and check in to Novotel Dalat</i>
5:15pm	<i>Discussion on Vietnam Association for Young Scientists and Engineers (Nam Nguyen)</i>
6:00pm	<i>Dinner and Orientation with Team-Building Leaders from Phat Tire Ventures</i>

### **DAY 5 – Tuesday, July 5**

All day	<i>Team-Building Activities (includes hiking, walking, boatripe, overnight camping)</i>
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### **DAY 6 – Wednesday, July 6**

All day	<i>Team-Building Activities (cont'd)</i>
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*Return to Novotel for celebration dinner.*

**DAY 7 – Thursday, July 7**

6:00 am                      *Depart Dalat for HCMC by bus*

On the bus                      *Team-Building Program Evaluation*

6:00pm-8:00pm              *VEF Fellows and staff return to Hanoi by plane*  
*Vietnam Airlines #780*

**FRIDAY, JULY 8: VISA INTERVIEWS**

8:30 am                      Meet in front of the U.S. Consular Affairs Office.

Fellows from Hanoi area: 1<sup>st</sup> floor, Rose Garden Tower, 6 Ngoc Khanh St. [Kien Pham will meet you there.]

Fellows from Ho Chi Minh City area: 4 Le Duan Blvd., District 1 [Lynne McNamara and Nga Vu will meet you there.]

## APPENDIX 6

### **Vietnam Education Foundation Review Panels June 1-12, 2005**

Dr. R. Palmer Beasley  
Dean and Ashbel Smith Professor  
UT-Houston Health Sciences Center  
Department of Epidemiology

Dr. C. William Gear  
President Emeritus  
NEC Research Institute, Inc.

Dr. Robert H. Bishop  
Professor  
University of Texas, Austin  
Aerospace Engineering & Engineering Mechanics

Dr. Perry L. McCarty  
Silas H. Palmer Professor Emeritus  
Stanford University  
Department of Civil & Environmental Engineering

Dr. Kenneth E. Case  
Regents Professor  
Oklahoma State University  
School of Industrial Engineering & Management

Dr. Chee-Mun Ong,  
Professor of Electrical and Computer Engineering  
Purdue University  
School of Electrical and Computer Engineering

Dr. James F. Cremer  
Professor and Chair  
University of Iowa  
Computer Science Department

Dr. John E. Savage  
Professor of Computer Science  
Brown University

Dr. James H. Curry  
Professor  
University of Colorado  
Department of Applied Mathematics

Dr. Karen Vogtmann  
Professor of Mathematics  
Cornell University

Dr. Ernest R. Davidson  
Professor of Chemistry  
University of Washington  
Department of Chemistry

Dr. Jaw-Kai Wang  
Professor of Bioengineering  
University of Hawaii  
Molecular Biosciences & Bioengineering

Dr. Minh N. Do  
Assistant Professor  
University of Illinois  
Electrical and Computer Engineering

Dr. Marianne Winslett  
Research Professor of Computer Science  
University of Illinois  
DAIS Laboratory

## APPENDIX 7

### Authorization as Designated Sponsor of Exchange Visitor Program



United States Department of State

*Bureau of Educational and Cultural Affairs  
Washington, D.C. 20547*

[www.state.gov](http://www.state.gov)

February 10, 2005

Ms. Lynne A. McNamara  
Senior Program Officer  
Vietnam Education Foundation  
2111 Wilson Boulevard  
Arlington, VA 22201

Dear Ms. McNamara:

We are pleased to inform you that the **Vietnam Education Foundation** has been designated the sponsor of an Exchange Visitor Program in accordance with the administrative regulations issued under the Mutual Educational and Cultural Exchange Act of 1961 (Public Law 87-256, also known as the Fulbright-Hays Act.) The program is identified as Exchange Visitor Program No. **G-3-10180**. This number is to be used in all communications to identify the program to the Department of State and the Department of Homeland Security. The following information is provided to assist you in the administration of your newly designated program.

**Approved Categories on Form DS-2019: 01, 04, 07, 08, 09 & 10**  
**Form DS-2019 Allotment for first year of operation: 300**  
**Annual Report Due Date: Fiscal Year, October 31**

The sponsor of an exchange visitor program is contributing to educational and cultural exchange as authorized by the Fulbright-Hays Act, the objective of which is to increase mutual understanding between the people of the United States and the people of other countries and to assist in the development of friendly, sympathetic and peaceful relations between the United States and other nations. This objective is best met by ensuring that participants in the exchange program return abroad to exercise the skills and knowledge acquired in the United States thereby strengthening the ties and communications that unite us with the other nations of the world.

In addition, reciprocity is an integral component of the exchange visitor program and sponsors are required to make every effort to achieve the fullest possible reciprocity (22 CFR 62.8). Given this objective, many participants in any exchange visitor program may be subject to the provisions of Section 212(e) of the Immigration and Nationality Act, as amended. For further details, see Section 22 CFR 41.63.

You are listed in the Department's records as the Responsible Officer (RO) and **Ms. Margaret Wilson, Mr. Monti J. Castaneda** and **Mr. Kien Duc Trung Pham** are authorized as the Alternate Responsible Officer (ARO) for this program. The RO and ARO are the only officials authorized to sign the issued Form DS-2019. These individuals are also the only officials with whom this office conducts business.

regarding this program. All communications originating from this program must be submitted and signed by the RO or the ARO.

Section 62.11 of 22 CFR of the Department's administrative regulations outlines the duties of the Responsible Officer. These regulations also apply to the Alternate Responsible Officer who assists the RO in the administration of the program. The RO is ultimately responsible for ensuring that the Program is administered and implemented in accordance with the Department's regulations and the Student and Exchange Visitor Information System (SEVIS). Some of the duties are:

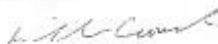
- a) training and supervision of the Alternate Responsible Officer(s);
- b) ensuring that Forms DS-2019 are issued responsibly;
- c) ensuring that the Form DS-2019 is signed in blue ink;
- d) ensuring that the SEVIS Sponsor Profile is updated to reflect any changes in address, telephone number, fax numbers, and e-mail addresses of RO and ARO(s);
- e) validating the arrival, and participation of each exchange visitor in your program;
- f) requiring that all exchange visitors have health/accident insurance for themselves and any dependents;
- g) ensuring that an exchange visitor's stay in the United States does not exceed the set time limit for his/her category; and;
- h) meeting all requirements set forth in the Exchange Visitor Program regulations, such as submitting an annual report.

Please read and acquaint yourself with the regulations governing the Exchange Visitor Program and your facilitation of exchanges activities. The Exchange Visitor Program regulations and SEVIS User Manuals (two volumes) are available from our website at <http://exchanges.state.gov/education/jexchanges>. If you have any questions, please call the Office of Exchange Coordination and Designation, Academic/Government Designation Division at 202 203-5029.

Your designation has been extended for a period of two years from the most recent date of re-designation as recorded in SEVIS. **Within six months of that date, you will receive an electronic notice to submit an application for re-designation (22 CFR Part 62.7).** Designation as a sponsor does not imply approval, sponsorship or promotion of your organization by the U.S. Government and should not be so implied in advertisements, business cards, websites, etc.

Thank you for your interest in international educational and cultural exchanges.

Sincerely,



Miller Crouch  
Principal Deputy Assistant Secretary

## APPENDIX 8

### SUMMARY OF FINANCIAL PROVISIONS IN THE ALLIANCE SCHOOL MOU

This summary serves as a quick glance at the financial structure presented in the MOU. Please note that the MOU is a no-risk proposition to the School. By signing the MOU, the School is not obligated to admit any VEF Fellow if it does not have present and/or future funding for his/her assistantship. Yet, by signing the MOU, the School will have full access to VEF's pool of highly-selected graduate scholars in science and technology, and become a part of a prestigious international fellowship program.

1. VEF pays for all expenses related to recruiting, screening, testing, and selecting the brightest graduate scholars from Vietnam and makes their identity, test scores and contact information available to the School.
2. To prepare for the scholars' departure from Vietnam, VEF pays for all expenses related to a pre-departure orientation, visa applications, and required health exams. In addition, VEF pays airfare to the U.S. and provides each Fellow with a settling-in allowance of \$500. VEF will also pay for pre-academic English language training if required by the School.
3. For a five-year doctorate program, VEF pays:
  - a. Fellowship Grant to the School: During the Fellow's first two years at the School (Years 1 and 2), VEF will provide an annual fellowship grant of \$27,000 to the School. This grant amount is in lieu of all required deposits; school orientation fees; tuition and required fees for the academic year and summer session; required health insurance for the calendar year; required books and educational equipment; and university graduate stipends for 12 calendar months.
  - b. Support Grant to the Fellow: During the subsequent three years of graduate study (Years 3, 4, and 5), the Fellow will receive an annual professional development grant of \$3,000 directly from VEF. During this period, the Fellow is to receive graduate assistantships and/or other forms of support from the School that would cover all educational and living expenses.
4. During the fellowship period, VEF will pay for the costs of travel, lodging, per diem, and registration for the Fellow to attend an annual fellowship conference, co-hosted by VEF and the National Academies.

## APPENDIX 9

### MEMORANDUM OF UNDERSTANDING FOR VIETNAM EDUCATION FOUNDATION FELLOWSHIP PROGRAM AT

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(Name of University)

Whereas the Vietnam Education Foundation (“VEF”) is a special Congressional initiative to bring Vietnam and the United States closer through educational exchanges in science and technology (S&T);

Whereas VEF has the full support of the U.S. National Academies to identify and select the best Vietnamese scholars for graduate studies in the U.S.;

Whereas VEF has successfully placed more than 100 Fellows at 37 leading universities across the U.S.;

Whereas VEF has a legislative mandate to seek cost sharing with U.S. universities for its fellowship program;

Whereas VEF aims to establish a consortium of U.S. universities (“Alliance Schools”) that support the mission of VEF;

Whereas \_\_\_\_\_ (“School”) desires to have the most qualified graduate students from diverse backgrounds and nationalities;

Whereas the School supports international exchanges in education and research, and better relations between the U.S. and other nations;

Therefore, VEF and the School (“Parties”) agree on the following:

#### 1. Purpose

- 1.1. This Memorandum of Understanding (“MOU”) establishes the modality and extent of cooperation between the Parties to establish a VEF Fellowship Program (“Program”) at the School.
- 1.2. The Program involves Vietnamese scholars (“VEF Fellows”) selected by VEF to attend a graduate degree program in the U.S.

#### 2. Roles of Parties

- 2.1. Role of VEF:
  - 2.1.1. VEF is the sponsor of the Program.
  - 2.1.2. VEF recruits, screens, tests, and selects VEF Fellows and prepares them for graduate study in the U.S.

2.2. Role of the School:

2.2.1. The School is the host of the Program.

2.2.2. The School considers VEF Fellows for graduate admission pursuant to its standard admissions criteria for applications received by the School's published deadline and, if admitted, provides graduate educational training to them.

3. Responsibilities of VEF

3.1. Selection Process: VEF conducts a national competitive application and selection process in Vietnam to identify and select the most qualified candidates for graduate study in the U.S. This process includes an oral exam of the candidates by American scientists and academicians sent to Vietnam by the National Academies.

3.2. TOEFL and GRE Testing: VEF provides exam preparation to VEF Fellows for the Test of English as a Foreign Language ("TOEFL") and the Graduate Record Examination ("GRE") to ensure that the Fellows meet the admission criteria of the School. VEF pays for the costs of the TOEFL and GRE exams taken by VEF Fellows.

3.3. English Proficiency Support: VEF pays for all expenses related to pre-academic English language training if required by the School.

3.4. Pre-Departure Orientation, Visa, and Physical Examination: VEF pays for all expenses related to pre-departure orientation training, visa application, and physical exam for VEF Fellows in Vietnam.

3.5. J-1 Visa: All VEF Fellows enter the U.S. on a J-1 student visa with a two-year home residency requirement under VEF's visa sponsorship. VEF works directly with the U.S. Embassy in Vietnam to ensure that VEF Fellows admitted to the School can enter the U.S. prior to the start of the academic year. VEF provides J-visa support for the duration of status of the VEF Fellow.

3.6. Air ticket: VEF pays for the air tickets for admitted VEF Fellows to travel from their home to the School and return home after completion of the Program.

3.7. Settling-in Allowance: VEF provides \$500 as a settling-in allowance to each VEF Fellow admitted to the School. This amount is given directly to the Fellows for personal incidental use to help settle-in at the School.

3.8. Fellowship Grant: There are two consecutive grant periods during a fellowship of 5 years.

3.8.1. Full Grant Period (Years 1 and 2): For each VEF Fellow per each period of twelve (12) calendar months during the first two years at the School, including the Fall, Winter/Spring, and Summer terms, VEF provides to the School a VEF Fellowship Grant ("Grant") of \$27,000 (Twenty Seven Thousand U.S. Dollars). This Grant amount is in lieu of all required School application fees and deposits; School orientation fees; tuition and required fees for the academic year and summer session; required health insurance for the year; required books and educational equipment each term; and normal graduate stipends for 12 calendar months. The graduate stipend provided to the VEF Fellow by the School shall be sufficient to cover all living expenses as well as all required books and educational equipment for each term.

- 3.8.2. Support Grant Period (Years 3, 4, and 5): VEF provides to each VEF Fellow at the School a professional support grant of \$3,000 (Three Thousand U.S. Dollars) per calendar year during the third, fourth, and fifth years, or until graduation whichever comes first, of their graduate education at the School. This grant amount is intended for the VEF Fellow's personal and direct use to support his/her intellectual and professional pursuits. During these three years, or until graduation whichever comes first, all other financial support for the VEF Fellow comes from the School in the form of graduate assistantships and/or other resources of the School.
- 3.9. Payment Schedule: Upon receipt of the corresponding invoice from the School, VEF, or its appointed agent, shall pay the School within 30 days in lump sum the annual Grant amount for each VEF Fellow.
- 3.10. VEF Fellowship Conference: VEF pays for all travel, lodging, per diem, and registration costs for VEF Fellows to attend an annual VEF Fellowship Conference during the Grant periods.
- 3.11. Alliance School Listing: VEF will include the School in the list of VEF's Alliance Schools made available to the public in Vietnam and all VEF Fellows. The list of VEF's Alliance Schools will be posted on VEF's website with a link to the School's website.
- 3.12. Recruitment Support: VEF will provide to the School the names, fields of study, test scores, and contact information of all newly selected VEF Fellows and will permit the School to contact the Fellows directly to solicit their interest in attending the School.
- 3.13. Relationship Support: VEF will introduce the School to appropriate educational and research institutions in Vietnam with which VEF has a working relationship. VEF will appropriately promote the expertise of the School within Vietnam if requested by the School.
4. Responsibilities of the School
- 4.1. Primary contact: The School will designate a specific individual as the primary point of contact ("Contact Person") between the School and VEF. This individual may be located in the office of the Dean of Graduate Studies ("Graduate Dean") or in another office as appointed by the Graduate Dean.
- 4.2. Application Fee and Deposits: The School pays for the application fee and any deposits, and if possible, provides a program code for Fellows to use in lieu of fee payment for the School's online application.
- 4.3. Administrative Fee: The School waives all indirect costs, overhead and other administrative fees related to the Program.
- 4.4. Internal Communication: The School informs all relevant institutional offices (including the graduate school, admissions, the international office, and the bursar) of the relationship and arrangements with VEF.
- 4.5. Admission: As VEF Fellows meet school application deadlines and admission standards, the School facilitates a timely decision on VEF Fellows through the school departments, the graduate school, and the admission office. The School has the final discretion as to whether a VEF Fellow will be admitted to the School.
- 4.6. Academic Advisor: The School assigns an academic advisor to the VEF Fellow from the point of admission.

- 4.7. Introduction to Local Host Family or Friends: The School will make best efforts to introduce VEF Fellows to volunteer host families or local individuals to promote cultural exchanges and local friendship upon the Fellows' arrival on campus.
- 4.8. Orientation: The School provides campus orientation sessions to new VEF Fellows.
- 4.9. Grades and Reports: With written request and authorization from the Fellows, the School sends to VEF, and/or its appointed agent, an official transcript after each academic term.
- 4.10. Financial support during Years 1 and 2: The School will make up any differences between the Grant that is provided by VEF for each VEF Fellow during the first two years and the amount that is normally expected to attend the Program, including living expenses. VEF provides the Grant to the School in exchange for the School supporting the VEF Fellow entirely. During the first two years, assistantships shall not be mandatory by the School except when the Fellow is performing academically above the School's average and the Fellow receives written authorization from VEF to work as a graduate assistant.
- 4.11. Graduate assistantships:
  - 4.11.1. The School awards graduate assistantships, and/or other means of financial assistance, to VEF Fellows no later than the third year of their graduate study, subject to the VEF Fellows making satisfactory academic progress as outlined in the School's policies and procedures. The assistantships and/or financial assistance shall be sufficient to support the Fellows during each calendar year through completion of the degree, as they would have no other means of financial support.
  - 4.11.2. The VEF Fellow is expected to meet the normal qualifications to receive the graduate assistantship and to continue to meet the expected requirements to maintain the assistantship and/or other means of financial assistance from the School through completion of the degree.
  - 4.11.3. The School provides the normal tuition and fee waivers, graduate monthly stipends, and other privileges to VEF Fellows who are graduate assistants, just as afforded to other graduate assistants, pursuant to the School's policies and procedures.
  - 4.11.4. To comply with J-1 visa regulations, prior to awarding a graduate assistantship to a VEF Fellow, the School notifies VEF in writing of the terms and conditions, including time commitment, salary, and financial arrangements of the assistantship.
- 4.12. Termination after Second Academic Year: After the first two years in the program, if any Fellow fails to meet the academic qualifications set by the School to continue toward a doctoral degree, the School can cease its support and will allow the Fellow to complete the requirements for a Master's degree. VEF Fellows, who would expect to be terminated at the end of the second year, shall be directed by the School toward an appropriate Master's degree program as soon as possible. They will be required to meet the requirements of that program in order to be awarded the Master's degree.
- 4.13. Academic Progress: The VEF Fellow is expected to achieve satisfactory progress toward degree completion by meeting the normal requirements set by the School.
- 4.14. School Rules and Regulations: The Parties agree and acknowledge that all VEF Fellows enrolled in the School shall be subject to any and all School rules and

regulations applicable to its faculty, staff, and students, including, but not limited to, those involving disciplinary action up to and including academic dismissal.

5. General Provisions

- 5.1. Duration: This MOU agreement will remain in effect for 5 calendar years from the date of the last signature and will be renewed automatically at the end of the effective period, unless terminated in accordance with Section 5.3 below.
- 5.2. Mutual Cooperation: Both Parties will ensure the smooth and efficient implementation of this MOU, be available for consultation with each other and give each other necessary information when reasonably required, subject to any applicable laws or regulations.
- 5.3. Termination: This MOU agreement may be terminated by either Party by notifying the other Party in writing no later than October 1<sup>st</sup> in any calendar year, with the effective end date of agreements in this MOU as the end of the School's summer term of the following year.
- 5.4. Non-Effect of Termination on Continuing Fellows: Termination of this MOU affects only potential new VEF Fellows; it does not in any way affect the terms of this agreement for continuing VEF Fellows at the School. All aspects of this MOU remain in effect for both Parties for VEF Fellows who are already enrolled at the School until the completion of their degree.
- 5.5. Representations: Each Party represents that: (a) it has all rights and authority to execute and deliver this MOU and perform its respective obligations hereunder and that this MOU is binding and enforceable against it; and (b) it has no prior contemporaneous or superior contract obligations or other circumstances that will interfere with, inhibit or in any way preclude it from becoming a Party to this MOU and complying with all obligations set forth herein.
- 5.6. Assignment and Amendment: Neither Party may sell, transfer, assign or subcontract any right, duty or obligation set forth in this MOU without the prior written consent of the other Party. No waiver, amendment or modification of this MOU shall be effective unless in writing and executed by both Parties.
- 5.7. Entire Agreement: This MOU contains all of the terms agreed upon by the Parties hereto with respect to the subject matter hereof, and all understandings and agreements heretofore had or made among the Parties hereto are merged into this MOU which alone fully and completely expresses the agreement of the Parties hereto.
- 5.8. Counterparts: This MOU may be executed in two or more counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.
- 5.9. Delivery of Notices, Payments, and Reports: All notices, reports and payments under this Agreement must be in writing and be delivered to the address of a Party as set out below (or to such other address as a Party designates in accordance with this provision). Notices will be effective upon delivery (as evidenced by delivery receipt or equivalent document).

To: Vietnam Education Foundation  
2111 Wilson Boulevard, Suite 700  
Arlington, VA 22201

Attention: Dr. Lynne McNamara  
Phone: 703-351-5053  
Fax: 703-351- 1423  
Email: lynnemcnamara@vef.gov

To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Attention: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Email: \_\_\_\_\_

IN WITNESS WHEREOF, each of the undersigned has caused this MOU to be executed by its respective duly authorized officer as of the day and year signed with the latest date, if there is more than one date, serving as the effective date.

On Behalf of the School

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name:  
Title:

On Behalf of the Vietnam Education Foundation

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name: Kien Pham  
Title: Executive Director

Reviewed and approved by U.S. Government Legal Counsel:

\_\_\_\_\_  
Lesly P. Wilson  
Senior Assistant General Counsel  
General Services Administration  
\_\_\_\_\_  
Date

## APPENDIX 10

### VEF Alliance

The Vietnam Education Foundation (VEF) has established the VEF Alliance, a consortium of leading U.S. universities that share in its mission and that benefit from its success. The aim is for VEF to collaborate in finding and bringing the best scholars to the Alliance universities through the VEF Fellowship Program under a cost-sharing arrangement and to help promote the universities within Vietnam. The list below consists of the VEF Alliance schools to date, numbering over 100 major research institutions in the U.S.

University	Division/Department
Arizona State University	Ira A. Fulton School of Engineering
Boston College	Graduate School
Boston University	College of Engineering
Bradley University	Graduate School
Brandeis University	Graduate School
Brown University	Graduate School
California Institute of Technology	Graduate School
Carnegie Mellon University	Heinz School of Public Policy and Mgmt.
Case Western Reserve University	Depts. of Civil Eng.; Macromolecular Sci. & Eng.; Materials Sci. & Eng.; Biology; Chemistry; Mathematics; Physics; Statistics; Epidemiology & Biostatistics
Catholic University	Graduate School
Clemson University	Graduate School
Colorado School of Mines	Graduate School
Columbia University	School of Engineering and Applied Science
Cornell University	College of Agriculture and Life Sciences; Civil & Environmental Engineering
Duke University	Graduate School
Florida International University	Graduate School
Florida State University	Graduate School
Fordham University	Graduate School
Georgia Institute of Technology	Graduate School
Georgia State University	Graduate School
Iowa State University	Graduate School
Johns Hopkins University	(1) Zanvyl Krieger School of Arts and Sciences, (2) Whiting School of Engineering
Kansas State University	Graduate School
Kent State University	Graduate School
Lehigh University	Graduate School
Louisiana State University Health Sciences Center	Graduate School
Michigan State University	Graduate School
Mississippi State University	Graduate School
North Carolina State University	Graduate School
Northeastern University	Graduate School
Northern Illinois University	Graduate School
Northwestern University	Graduate School
Oklahoma State University	Graduate School
Old Dominion University	Graduate School
Oregon State University	Graduate School

Pennsylvania State University	Graduate School
Princeton University	Graduate School
Purdue University	Graduate School
Rensselaer Polytechnic University	Graduate School
Rice University	Graduate School
Rutgers University	Graduate School
Southern Illinois University Carbondale	Graduate School
State University of New York at Binghamton	Graduate School
Stony Brook University (SUNY)	Graduate School
Syracuse University	Graduate School
Temple University	Graduate School
Texas A&M University	Graduate School
Texas Tech University	Graduate School
Tulane University	Graduate School
University at Buffalo, the State University of New York	School of Engineering & Applied Sciences
University of Alabama at Birmingham	Graduate School
University of Arkansas, Fayetteville	Graduate School
University of California at Berkeley	College of Engineering
University of California at Davis	Graduate School
University of California at Irvine	Graduate School
University of California at Los Angeles	School of Engineering & Applied Science
University of California at Riverside	Graduate School
University of California at San Diego	Graduate School
University of California at Santa Barbara	Graduate School
University of Cincinnati	Graduate School
University of Colorado at Boulder	Graduate School
University of Colorado at Denver Health Science Center	Graduate School
University of Connecticut	Graduate School
University of Delaware	Graduate School
University of Florida	School of Engineering
University of Georgia	Graduate School
University of Hawaii at Manoa	Graduate School
University of Houston	Graduate School
University of Illinois at Urbana - Champaign	Graduate College
University of Idaho	Graduate School
University of Iowa	Graduate School
University of Kansas	Graduate School
University of Kentucky	Graduate School
University of Louisville	Graduate School
University of Maine	Graduate School
University of Maryland, Baltimore County	Graduate School
University of Massachusetts Amherst	Graduate School
University of Michigan at Ann Arbor	College of Engineering (doctoral programs only)
University of Minnesota	Institute of Technology
University of Missouri - Columbia	Graduate School
University of Nebraska - Lincoln	Graduate School
University of North Carolina at Chapel Hill	Graduate School

University of North Texas Health Science Center at Fort Worth	Graduate School
University of Notre Dame	Graduate School
University of Oklahoma	Graduate School, specifically in the fields of: Physical Sciences (Physics, Chemistry), Geosciences (Physical Geography, Geology, Geophysics, Meteorology), Engineering (Electrical, Mechanical, Chemical, Civil, Petroleum & Geological), and Computer Science
University of Oregon	Graduate School
University of Pennsylvania	School of Arts and Sciences
University of Rhode Island	Graduate School
University of Southern California	(1) Viterbi School of Engineering and (2) College of Letters, Arts & Science
University of Texas at Arlington	Graduate School
University of Texas at Austin	Graduate School
University of Texas at Houston	Graduate School of Biomedical Sciences; School of Public Health
University of Toledo	Graduate School
University of Utah	Graduate School
University of Vermont	Graduate School
University of Wyoming	Graduate School
Virginia Commonwealth University	Graduate School
Virginia Polytechnic Institute and State University	Graduate School
Washington State University	Graduate School
Washington University in St. Louis	Graduate School
Yale University	Graduate School (doctoral program only)

## APPENDIX 11

### Terms of Fellowship Grant

**Name of Recipient:** «Last» «Middle» «First»  
**VEF ID Number:** «VEF\_ID»  
**Cohort Year:** «Cohort\_»  
**Date of Birth:** «DOB»  
**Vietnam Address:** «Vietnam\_Address»

June 7, 2005

Congratulations! You have been awarded a fellowship by the Vietnam Education Foundation (VEF), a U.S. Government agency, to pursue graduate study in the United States. Your fellowship is for a full-time program in your field of study as described below. As a recipient of the fellowship, you are expected to meet and maintain the academic requirements of your university, to abide by the Terms and Conditions as described herein, and to comply with all U.S. J-visa regulations.

This document supersedes all previous written documents and serves as the prevailing fellowship agreement between you and VEF. It is important that you fully understand all of the information herein and confirm your acceptance of the fellowship award by initialing respective sections where requested and signing your name on the last page.

The Terms of Fellowship Grant must be signed by you before VEF can issue a Form DS-2019 for your J-visa application. Please sign and return the original of this document to VEF no later than seven (7) days after receipt. You should also keep a copy for your personal records.

#### GRANT PERIOD

Grant Start Date: «Grant\_Start\_Date»  
Grant End Date: «Grant\_End\_Date»

For a master's degree program, the grant period is two years; for a doctoral degree program, the grant period is five years. At the end of each academic year, VEF will review your academic progress and determine whether to continue your grant for the upcoming academic year. After consultation with your academic advisor, if VEF determines that you have not met the conditions of the Grant Continuance clause below, you will be notified and your grant may be terminated. If you complete your authorized degree program before the above Grant End Date, your degree completion date will replace the above Grant End Date.

#### ACADEMIC PROGRAM

University: «University»  
School/College: «SchoolCollege»  
Department: «Department»  
Degree Program: «Degree\_Program»  
Major Subject/Field of Study: «Major\_SubjectField\_of\_Study\_»

#### ACADEMIC PROGRAM COMPLETION

You are expected to complete the full period of study as specified under the Grant Period stated above and to obtain approval from VEF for any further stay beyond this period. Should a personal emergency necessitate a disruption of your academic program and require your early departure, you must obtain prior approval from VEF.

#### GRANT CONTINUANCE

The continuation of your fellowship grant depends upon:

1. Full compliance with the terms of this document;
2. Good academic standing at your university;

3. Evidence of your academic progress toward degree completion;
4. Your university financial support; and
5. Availability of VEF funds;
6. Your financial requirements.

Sign here to acknowledge your agreement. \_\_\_\_\_

#### ACADEMIC STATUS

In order to maintain funding and your grant status during the grant period, you must be enrolled full-time during the academic year and make satisfactory progress in your authorized study program. If you have any academic difficulty, you must seek assistance immediately from your academic advisor and determine how to overcome your deficiencies. VEF will request performance reports and other information from you and your institution concerning your academic program. You must respond within the timeframe indicated in each request. *At the end of each school term, you are required to provide an official transcript to VEF as soon as it becomes available.*

Sign here to acknowledge your agreement. \_\_\_\_\_

#### GRADUATE ASSISTANTSHIPS

A graduate assistantship is an integral part of graduate training in the United States. You may be required by your university to have a graduate assistantship during your first two years. As you are in a doctoral degree program, you are expected to have a graduate assistantship from your university no later than your third year. The graduate assistantship may be a research assistantship, a teaching assistantship, or a combination of both. Your university may require you to take special courses, to reach and maintain a certain grade point average (GPA), to seek out professors and request the assistantship, to compete against other graduate students, and/or to demonstrate in advance your ability to be a graduate assistant. *As a VEF Fellow, you are expected to learn what is necessary to get a graduate assistantship at your university and to proceed with that intention.*

Sign here to acknowledge your agreement. \_\_\_\_\_

#### FINANCIAL INFORMATION

*Please note: It is recommended that you bring supplementary funds of your own to help cover miscellaneous expenses that you might incur.*

VEF has made special arrangements with your university so that your educational and living expenses are covered during this grant period. You are obliged to follow the requirements of your university to receive any university funding supplemental to your VEF fellowship award, including working as a graduate assistant. You will be responsible for planning and using your resources carefully to cover your financial obligations. Your VEF grant conforms to the following financial support plan:

Phase One – Fellowship Grant to the School: For the first two years of a Fellow's graduate program (Years 1 and 2), VEF provides directly to the university a pre-determined fellowship grant amount in exchange for the university paying for the Fellow's tuition, fees, and health insurance and providing the Fellow with a typical graduate student monthly stipend to cover living expenses. An allowance for books is provided by the university either separately or through the stipend. During the first two years, the Fellow may be required by the university to have a graduate assistantship. If the Fellow is pursuing a master's degree, he/she is expected to complete the degree within two years.

In your case, this Phase One fellowship support will end on «Phase\_One\_fellowship\_»

Sign here to acknowledge your agreement. \_\_\_\_\_

Phase Two – Professional Development Grant (for doctoral candidates only): During the subsequent three years of graduate study (Years 3, 4, and 5), a Fellow who pursues a doctorate will receive an annual professional development grant of \$3,000 directly from VEF. During this period, the Fellow is expected to receive graduate assistantships and/or other forms of support from the university that would cover all educational and living

expenses. He/she is expected to complete the doctoral degree within five years total, the maximum period of a VEF fellowship grant.

In your case, this Phase Two fellowship support will end on «Phase\_Two\_fellowship\_».

Sign here to acknowledge your agreement. \_\_\_\_\_

Additional financial support for all new Fellows: VEF also pays for:

1. A settling-in allowance of \$500 given directly to you during the pre-departure orientation in Vietnam to be used for personal incidental expenses in the United States;
2. All costs related to the pre-departure orientation training, initial visa application fees (if any), and physical exam in Vietnam;
3. Costs of an economy-class plane ticket from Vietnam to the airport nearest to your university; and
4. Your pre-academic English language training, if required by your university.

Annual VEF Fellows Conference: To facilitate interaction among our Fellows and between our Fellows and the U.S. scientific community, VEF with support from the National Academies (NA) hosts an annual conference. During the grant period, VEF will pay for the costs of travel, lodging, *per diem*, and registration for you to attend the conference. All VEF Fellows are required to attend this annual conference.

Sign here to acknowledge your agreement. \_\_\_\_\_

Return airfare to Vietnam: Upon completion of your academic program, VEF will provide an economy-class plane ticket from the airport nearest to your university or site of academic training to Vietnam.

Billing Information: If necessary, please advise the Bursar's Office at your university to direct all inquiries regarding financial matters to VEF's primary contact at the university:

Name: [Full name of primary contact at University]

Title: [Title/position of primary contact at University]

Phone: [Area code and local number of primary contact]

Fax:[Fax of primary contact]

Email: [Email of primary contact]

## EMPLOYMENT

*Please note: You are required to notify VEF and receive written prior authorization for any work activities, on-campus or off-campus, paid or unpaid, during your stay in the United States.*

VEF is your visa sponsor and you must have permission from VEF to work. VEF will only allow work that is directly related to your major subject/field of study and that is recommended by your academic advisor. Typically, on-campus work consists of graduate assistantships. You are entitled to work up to 20 hours per week at your university in the United States as defined by the J-1 Exchange Visitor Program.

Separate from graduate assistantships, you can request permission from VEF to pursue academic training, which is also considered employment. Academic training is generally defined as work, training, or experience, either on-campus or off-campus, related to your field of study and may be paid or unpaid. Academic training may be initiated during enrollment in a degree program or upon completion of a program. All academic training is considered full-time, even if one is engaged less than 40 hours per week.

## ACADEMIC TRAINING

For students in pre-doctoral study, the time limit for academic training is equal to 18 months or equal to the amount of time spent in full time study in the United States, whichever is less. For example, a student who completes a 12-month master's degree program is eligible for 12 months of academic training minus any time spent in academic training prior to completion of studies. A student who completes a 24-month master's program is eligible for 18 months of academic training minus any time spent in academic training prior to completion of studies.

The overall time limit for academic training after the completion of a U.S. doctoral degree is 36 months. This post-doctoral training is authorized in 18-month increments. For example, a student, who has already done graduate work

outside the United States and is admitted to a U.S. institution with advanced standing, may need only two years of graduate school to complete the Ph.D. In this case, the student is not eligible for 36 months of academic training, but rather 24 months. The academic training period may not exceed the period of the full course of study in the United States.

To qualify for academic training, the following procedures apply: (1) your academic advisor must write a letter certifying that the proposed academic training is relevant to your field of study; (2) the academic training site must clearly describe the job responsibilities, starting and ending dates, number of hours per week, and financial compensation (if any); and (3) all academic training must be approved in advance by VEF. Further details about academic training are available at the VEF website.

#### COMMUNICATIONS WITH VEF

You must get permission from VEF for any changes in your current or future plans that differ from the program authorized in this document. You must also inform VEF of any academic problems or concerns and of any medical or personal emergency situations. Your primary contact at VEF is:

Dr. Lynne McNamara  
Senior Program Officer  
Vietnam Education Foundation  
2111 Wilson Boulevard  
Arlington, VA 22201  
Phone: 703-351-5053  
Fax: 703-351-1423

Send all correspondence to VEF at: [veffellows@vef.gov](mailto:veffellows@vef.gov)

Always include your name and VEF identification number in the subject line of your email.

#### ROLE OF THE NATIONAL ACADEMIES

The National Academies (NA) is appointed by VEF to manage matters related to your visa sponsorship, as described below. Your contact at the NA is:

Ms. Margaret Wilson  
Visa Officer  
The National Academies  
500 Fifth Street, NW  
Washington, DC 20001  
Phone: 202-334-2762  
Fax: 202-334-2759  
Email: [pwilson@nas.edu](mailto:pwilson@nas.edu)

#### REPORTING INFORMATION TO THE NATIONAL ACADEMIES

You are required to report the following information to the NA to maintain valid nonimmigrant status. Always include your name and VEF identification number in the subject line of your email. You must copy VEF ([veffellows@vef.gov](mailto:veffellows@vef.gov)) on all your correspondence with the NA.

1. Residential address and contact information. U.S. federal visa regulations require that you send to the NA your local U.S. school and residence address and other contact information (including telephone number and e-mail address). You must report the address of the actual physical location where you are residing in the United States to the NA *within ten (10) days of your arrival*. Throughout the period of your grant, you must keep the NA informed of any subsequent changes to your address or contact information *within ten (10) days of the change*. If the address where you receive mail is different from where you physically reside, you must inform the NA of both addresses. Do not use post office boxes for either your residential or mailing addresses.

2. Enrollment in academic program. It is a requirement for both your VEF fellowship and visa that you maintain full-time academic standing in your authorized study program. You must send the NA confirmation of either full-time enrollment or commencement of your full-time program *at the start of each academic term*.

3. International travel. You must inform the NA *before you begin any travel* outside of the United States during your grant period. You must have your Form DS-2019 endorsed by the NA before you travel in order to be able to return to the United States. If you will need to apply for a new J-1 visa while abroad, you must allow adequate time during your trip to get this done.

#### J-1 EXCHANGE VISITOR VISA

On behalf of VEF, the NA will provide you with a Form DS-2019 to secure a J-1 visa under the Exchange Visitor Program as required by your VEF grant. You are personally responsible, financially and otherwise, for making all arrangements for securing your passport. VEF will assist in making arrangements for your appointment at the U.S. Consulate or Embassy to apply for your initial visa. Your fellowship grant is available only if you can obtain a passport and a J-1 visa with the 2-year home residency requirement. The NA will be responsible for documentation required to extend your permission to stay in the United States throughout the period of your authorized VEF fellowship participation.

Upon expiration of your Exchange Visitor J-1 visa status, you are required to reside in your home country, Vietnam, for two years before you may apply for the following: (1) a nonimmigrant (H or L) visa as a temporary worker; (2) permanent residence in the United States; or (3) an immigrant visa. During these two years, you may be able to enter the United States on other visa types, such as visitor or business visas, if granted.

#### RETURN TO VIETNAM

VEF is a Government agency. By accepting this grant from VEF, you agree to get a J-1 visa with a two-year home residency requirement, which mandates that you return to Vietnam upon completion of your authorized education and academic training period in the United States. Failure to do so will be seen as noncompliance with the grant terms and with your J-1 visa requirements and could result in legal action by the U.S. Government. This legal action could negatively impact your ability to travel to the United States in the future.

#### REVISION OF TERMS

VEF reserves the right to revise or adjust these grant provisions, if conditions require, without prior consultation with, or agreement by, you. Conditions may include late arrival, extended travel outside of the United States, changes in financial resources available to you in the United States, and failure to maintain satisfactory academic progress or valid J-1 status. You must report to VEF in writing any grants, other awards, or employment opportunities not described in this document.

Sign here to acknowledge your agreement. \_\_\_\_\_

#### RESPONSIBILITIES

You are responsible for observing satisfactory academic and professional standards and for maintaining a standard of conduct and integrity which is in keeping with the spirit and intent of the VEF fellowship and which will contribute positively to promotion of mutual understanding between the people of the United States and Vietnam. You are expected to obey U.S. laws during your stay in the United States. You are also expected to abide by the rules and regulations of your university.

Sign here to acknowledge your agreement. \_\_\_\_\_

#### REQUIRED IDENTIFICATION NUMBER

As a recipient of grant income in the United States, you are required to obtain a Social Security Number or Individual Tax Payer Identification Number. Please inform the NA and VEF of this number *within 60 days of the start of your academic program*.

#### TAXES

Any source that pays you income may be required to withhold Federal, state, and local taxes from the payments that they make to you and to report this income to the Internal Revenue Service (IRS) annually. This income may include the stipend from your university. Your actual tax liability is determined when you file your income tax return(s), which must be completed following the close of the tax (calendar) year. In the event the tax liability is less than the amount withheld, you may receive a tax refund directly from the IRS. For filing options and further rules,

you should consult a tax professional and/or the IRS. Even if you have already departed the United States, you will need to file a tax return for the prior calendar year. Failure to file with the various tax authorities may result in termination of your grant.

Sign here to acknowledge your agreement. \_\_\_\_\_

#### REVOCATION, TERMINATION, OR SUSPENSION OF AWARD

1. The VEF fellowship grant may be revoked, terminated, or suspended. In a revocation, the grantee is considered as not having received the grant and will not be an alumnus or alumnae of the VEF program. In a termination, unless otherwise stated, the grant will be considered to have ended when VEF announces its decision to terminate. In a suspension, the grant will be considered inoperative until a decision is made to reinstate, revoke, or terminate the grant.

2. If you fail to obtain any legally required permission from your current employer to leave for this study program, or fail to obtain a proper J-1 visa and enter the United States, the fellowship offer will be revoked by VEF.

3. If you fail to sign and return this Terms of Fellowship Grant letter within seven (7) days after receiving it, the fellowship offer may be revoked by VEF.

4. The NA and your university have the authority to recommend to VEF to revoke or terminate the grant. If revocation or termination is recommended, the grantee will have an opportunity to respond to the recommendation. A review of the circumstances will be considered by VEF before a final decision is made.

5. Grounds for revocation or termination include, but are not limited to: (1) violation of the laws of the United States; (2) any act likely to give offense to the United States because it is contrary to the spirit and mission of VEF; (3) failure to observe satisfactory academic or professional standards; (4) physical or mental incapacitation; (5) engaging in unauthorized income-producing activities; (6) failure to comply with the grant's terms and conditions; (7) misrepresentation made either orally or in writing in any VEF forms or in any documents related to this fellowship; (8) violation of visa regulations or SEVIS (Student Exchange Visitor Information System) reporting requirements; and (9) any conduct detrimental to the mission of VEF.

VEF also has authority to terminate a grant on either of the following grounds: (1) if the grantee has exhausted all benefits of health and accident insurance provided to the grantee in connection with the grant, and continued medical treatment would lead to the grantee becoming a public charge; or, (2) if the grantee requires such protracted medical treatment that successful completion of the objectives of the grant is jeopardized. The procedure for any such termination shall be the same as that provided for the termination of grants generally, except that the recommendation for such termination, supported by the corresponding factual information, shall be made by VEF. In the event any such grounds occur during the period of a grant, it is VEF's policy that such grant should not be renewed or extended.

6. A grant may be suspended if: (1) the grantee ceases to carry out the academic program during the grant period; and/or, (2) the grantee leaves the United States without prior authorization from the NA or VEF; and/or (3) the grantee requests suspension of the grant for personal reasons. During a period of suspension, the grantee will not receive any allowance or benefits. Unless otherwise authorized by VEF, no retroactive claim for such allowances or other benefits with respect to a period of suspension will be honored.

7. Grantees who remain in the United States beyond periods authorized by VEF are subject to the provisions of this section.

Sign here to acknowledge your agreement with this entire section, # 1 - 7. \_\_\_\_\_

#### RESPONSIBILITY FOR DEPENDENTS

None of the agencies, organizations, or persons cooperating in providing your grant can assume any responsibility for the travel, insurance, and/or financial support of any dependents. However, you may request visa support from

VEF for your dependents to join you in the United States. VEF recommends that you wait one academic year before having your dependents join you. VEF also recommends that your spouse have a basic English language skill level, demonstrated with a score of at least 450 on the TOEFL exam.

By U.S. law, you are required to provide adequate health and accident insurance for any dependents that accompany you. Failure to do so violates the terms and conditions of the J-visa and this fellowship grant award and may result in termination of your fellowship grant. At a minimum, the dependent insurance must provide the following benefits: (1) medical coverage of at least \$50,000 per person per accident or illness; (2) repatriation of remains in the amount of \$7,500; and (3) medical evacuation benefits of at least \$10,000. In addition, a qualified insurance program shall not have a deductible that exceeds \$500 per accident or illness; and it must meet other technical standards as specified in the Exchange Visitor Program regulations. More details about J-2 visas are available at the VEF website. You must submit to VEF the application for J-2 visa support.

Sign here to acknowledge your agreement. \_\_\_\_\_

#### OTHER PROGRAMS

Neither VEF nor the NA has any responsibility, financial or otherwise, in connection with any program other than that specified in this grant letter.

#### ACCEPTANCE OF TERMS OF FELLOWSHIP GRANT

Sign below and return the original of this Grant Letter (Terms of Fellowship Grant) to VEF to indicate that you understand, accept, and will comply with all provisions stated in these Terms of Fellowship Grant as a VEF Fellow.

*By my signature, I accept the terms and conditions appearing on all pages of this document and any addenda. My signature confirms my understanding of, and compliance with, these terms and confirms my agreement to return to Vietnam for two years upon completion of my authorized study program. Furthermore, my signature gives VEF permission to request my transcripts from my university.*

PRINT NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

## APPENDIX 12

### Presentations by American Scientists: October 1, 2004 - September 30, 2005

<p><b>From October 1, 2004 to September 30, 2005, VEF coordinated 43 presentations at numerous Vietnamese institutions for 22 visiting U.S scientists selected by the National Academies<sup>1</sup>. The different activities consisted of 42 lectures, seminars, or workshops and 1 live online interview on Vietnam Net. The activities took place throughout Vietnam in Hanoi, Ho Chi Minh City, Nha Trang, Danang, and Can Tho. Below is a list in chronological order of the events and dates, the names of the scientists, their U.S. affiliation, the titles of their presentations, and the Vietnamese institutions or organizations hosting the presentations.</b></p>					
No.	Event/ Date	Name of U.S. scientist	U.S. Affiliation	Title of Presentation	Vietnamese Host
1	2 <sup>nd</sup> International Workshop on Nanophysics & Nanotechnology (IWONN'04)/October 22-23, 2004	Minoo Dastoor	NASA	The U.S. Nanotechnology Initiative	Institute of Materials Science, Vietnam Academy of Science and Technology (VAST), Hanoi
2	Soybean Technology Seminar/ May 1-11, 2005	Henry Nguyen	University of Missouri	Soybean Genome Mapping, Molecular Markers and Functional Genomics of Abiotic Stress Responses	Presentations given at two locations: (1) Ministry of Agriculture and Rural Development (MARD) in Hanoi (2) Can Tho University in the South
3		Gary Stacey	University of Missouri	Soybean Genome Structure, Functional Genomics of Plant-microbe Interaction	
4		Tara Van Toai	U.S .Dept. of Agriculture-Agricultural Research Service (USDA-ARS)	Bioinformatics	
5		Tom Clemente	University of Nebraska	Soybean Transformation, Reverse Genetics and Genetic Engineering	

<sup>1</sup> 13 of the 15 scientists, who participated in the review panels for the interview/oral exam for the Fellowship program, also delivered presentations while they were in Vietnam. In addition, VEF sponsored 9 other U.S. scientists during this reporting period, bringing the total number to 24 (15 + 9) U.S. experts under the auspices of VEF.

No.	Event/ Date	Name of U.S. scientist	U.S. Affiliation	Title of Presentation	Vietnamese Host
6	Interview Mission <sup>2</sup> / June 6, 2005	C. William Gear	NEC Research Institute, Inc.	Modeling Over Multiple Time and Space Scales	College of Technology, Vietnam National University (VNU), Hanoi
					Institute of Information and Technology, VAST, Hanoi
7	Interview Mission/ June 6, 2005	Jaw-Kai Wang	University of Hawaii at Manoa	Microalgae - Small Size, Big Wonder	Institute of Biological and Food Technology, Hanoi University of Technology, Hanoi
	Young Vietnamese Scientists Meeting (YVSM)/ June 14, 2005				Research Institute for Aquaculture, Nha Trang
8	Interview Mission/ June 6, 2005	James F. Cremer	University of Iowa	Virtual Environments as Laboratories for Studying Human Behavior	Post and Telecommunications Institute of Technology, Hanoi
9	Interview Mission/ June 6, 2005	Palmer R. Beasley	University of Texas Houston, Health Sciences Center	Towards the Eradication of HBV	National Institute of Hygiene and Epidemiology (NIHE), Hanoi
	Towards the Eradication of HBV			Vaccine Institute, Nha Trang	
	Young Vietnamese Scientists Meeting (YVSM)/ June 14, 2005			Public Health Education	YVSM Oral Session, Nha Trang
10	Interview Mission/ June 7, 2005	James H. Curry	University of Colorado	Singular Value Decomposition and Non-Negative Matrix Decomposition - A Tale of Two Factorizations	Department of Mathematics, College of Science, VNU, Hanoi
	Interview Mission/ June 8, 2005				Institute of Mathematics, VAST, Hanoi
11	Interview Mission/ June 7, 2005	Ernest R. Davidson	University of Washington	Computation as a Route to Progress in Chemistry	Faculty of Chemistry, College of Science, VNU, Hanoi
	Interview Mission/ June 10, 2005				Institute of Chemistry Technology, VAST, Ho Chi Minh City
12	Interview Mission/ June 7, 2005	Karen Vogtmann	Cornell University	The Topology of Automorphism Groups of Free Groups	Faculty of Mathematics, Hanoi University of Education, Hanoi
	Interview Mission/ June 8, 2005				Institute of Mathematics, VAST, Hanoi

<sup>2</sup> The term "Interview Mission" refers to the final stage in the VEF Fellowship selection process, involving an interview/oral exam by U.S. scientists. While the scientists are in Vietnam to serve as panelists during the Interview Mission, they also give presentations in their field.

No.	Event/ Date	Name of U.S. scientist	U.S. Affiliation	Title of Presentation	Vietnamese Host
13	Interview Mission/ June 8, 2005	Minh Do	University of Illinois at Urbana-Champaign	Opportunities for Vietnamese Students in the US	Online Interview at Vietnam Net, Hanoi
	YVSM/ June 13, 2005			Joint Estimation in Magnetic Resonance Imaging using Harmonic Retrieval Methods	YVSM Oral Session, Nha Trang
	YVSM/ June 16, 2005			Imaging: Technologies, Applications, and Research	YVSM Plenary Session, Nha Trang
14	Interview Mission/ June 7, 2005	Robert Bishop	University of Texas at Austin	Mars Exploration: A Brief History & New Trends in Precision Entry, Descent & Landing	Institute of Mechanics, VAST, Hanoi
	Interview Mission/ June 10, 2005			Mars Exploration: A Brief History & New Trends in Precision Entry, Descent & Landing	Faculty of Mechanics, University of Technology, Ho Chi Minh City
	Controls for Mechatronics Workshop / June 12-15, 2005			Controls for Mechatronics	Institute of Materials Science, Branch in Nha Trang
15	Interview Mission/ June 7, 2005	Kenneth E. Case	Oklahoma State University	The Power of Statistics in Quality	Institute of Statistics Science, (General Statistics Office), Hanoi
	Interview Mission/ June 10, 2005			The Future of Quality: A List of Ten Trends or Forces	Faculty of Industrial Systems Engineering, University of Technology, VNU, Ho Chi Minh City
16	Interview Mission/ June 8, 2005	Marianne Winslett	University of Illinois at Urbana-Champaign	An Introduction to Trust Negotiation	Hanoi University of Technology, Hanoi
	Interview Mission/ June 10, 2005				International University, VNU, Ho Chi Minh City
	YVSM/ June 12-14, 2005				YVSM Oral Session, Nha Trang
17	Interview Mission/ June 8, 2005	Perry L. McCarty	Stanford University	Toxic Chemicals in the Environment-Experiences & Concepts	Institute for Environment Science and Technology; Hanoi University of Technology, Hanoi
	Interview Mission/ June 10, 2005			Challenges in Environmental Biotechnology	Faculty of Environment Technology, VNU, Ho Chi Minh City
18	Interview Mission/ June 10, 2005	John Savage	Brown University	Computational Nanotechnology	University of Technology, Ho Chi Minh City
					International University, VNU, Ho Chi Minh City

No.	Event/ Date	Name of U.S. scientist	U.S. Affiliation	Title of Presentation	Vietnamese Host
19	First International Biomedical Engineering Conference/ July 27-29, 2005	Arthur Winston	Tufts University	Enabling the Biomedical Engineering Community: The Role of the Professional Association	University of Technology, Ho Chi Minh City
20		David Kaplan		New Directions in Regenerative Medicine Through Functional Tissue Engineering	
21		Sergio Fantini		Near-infrared Spectroscopy and Imaging of Tissues for Diagnostics and Functional Studies	
22	Class on Information Technology/ July 30-August 6, 2005	Hai Tran	Government Accountability Office (GAO)	Foundations of Information Technology: Information Theory, Coding Theory, Digital Communications, Computer Networks	Ton Duc Thang University, Ho Chi Minh City
	Class on Information Technology/ August 7-10, 2005				Da Nang University, Da Nang

## APPENDIX 13

### Statement of Cooperation

#### STATEMENT OF COOPERATION TO CREATE A PROPOSAL FOR CENTERS OF EXCELLENCE IN VIETNAM

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This Statement of Cooperation ("Statement") is among the Ministry of Science and Technology (MOST), the Science Initiative Group (SIG), and the Vietnam Education Foundation (VEF) ("the Participants").

#### Whereas:

- MOST is the governmental body responsible for the development of science and technology in Vietnam;
- SIG is an expert scientific organization with international experience in helping developing countries establish centers of excellence under its Millennium Science Initiative (MSI) program;

VEF is a U.S. government entity mandated to help Vietnam strengthen its science and technology in research and education.

#### The three undersigned Participants expect that:

- A. Purpose: The purpose of this Statement is to establish the principles and modality of cooperation in order for MOST to formulate a proposal for the creation of centers of excellence in Vietnam ("the Initiative") through an appropriate MSI model.

The proposal is intended to be submitted to the Prime Minister of Vietnam for consideration. If it is approved by the Prime Minister, it is then intended to be sent to the World Bank and other concerned donors for financing.

#### B. Affirmation of Desire and Commitment:

- a. MOST affirms the desire of Vietnam to establish centers of excellence in science and technology that can meet the socio-economic development needs of Vietnam, particularly in education and human resources.
- b. SIG affirms its intention to support Vietnam to explore, define and establish an appropriate model to create centers of excellence in science and technology.
- c. VEF affirms its intention to help Vietnam develop its science and technology in education and research.

#### C. Role of Each Participant:

- a. Role of MOST: MOST is the coordinator, working in close collaboration with other relevant Vietnamese ministries to study and draft a written proposal of the Initiative and submit to the Prime Minister for consideration.

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- b. Role of SIG: SIG is the technical expert advisor to MOST and other relevant Vietnamese ministries on the Initiative. In addition, SIG is the promoter and supporter of the initiative at the World Bank.
- c. Role of VEF: VEF is the catalyst and supporter of the Initiative. VEF works closely with MOST and SIG to provide a conducive environment for cooperation in the Initiative.

13. Responsibilities of Each Participant:

- a. Responsibilities of MOST: As the lead Vietnamese ministry for the Initiative, MOST expects to
  - i. establish a Core Project Team within MOST to lead the Initiative. The names, titles and organizations of core team members are intended to become available within 30 days after the signing of this Statement.
  - ii. convene a Project Advisory Council including relevant Vietnamese ministries to seek advice and gather early support for the Initiative.
  - iii. study existing MSI models and draft a project proposal in close collaboration with other relevant Vietnamese ministries, and submit the proposal to the Prime Minister for approval prior to being sent to the World Bank for financing.
  - iv. pay in-country costs including meals and lodging of SIG experts who come to Vietnam as technical advisors to MOST. The amount is expected to be determined on a case-by-case basis according to the existing Vietnamese regulations on foreign scientists working in Vietnam. There is no professional fee charged by SIG experts since they come as volunteer scientists.
  - v. oversee the timetable once it is established by the three signatory Participants.
- b. Responsibilities of SIG: As the technical advisor in this Initiative, SIG expects to
  - i. organize an expert team of experienced scientists to provide advice and guidance to MOST. The names and titles of the team members are intended to become available within 30 days after the signing of this Statement.
  - ii. respond to requests from MOST and VEF for written background materials on previous MSI programs in other countries. In consultation with VEF, help MOST organize study-tours of MOST's Core Team to visit and study experiences of MSI in other countries.
  - iii. help MOST formulate a proposal and a draft in English.

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*Handwritten signature*

- iv. work with the World Bank to help ensure it will be receptive to a funding request from the Vietnamese government.

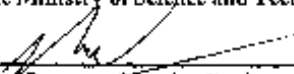
c. Responsibilities of VEF: As a catalyst and supporter, VEF expects to

- i. help MOST and SIG coordinate relevant activities to promote the Initiative in Vietnam.
- ii. pay for roundtrip airfare of SIG experts to travel to Vietnam for the Initiative.
- iii. mobilize support from U.S. organizations for the Initiative.

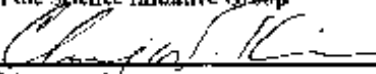
d. Timetable: Within 30 days after the signing of this Statement, the three signatory Participants intend to consult and establish a timetable for action. The three Participants expect that it is desirable to complete and submit the project proposal to the Prime Minister of Vietnam by June 1, 2005.

f. Goodwill and Legality: This Statement is intended to reflect the goodwill and spirit of cooperation among the signatory Participants. It does not have legal significance, is not intended to be a legally binding document, and is subject to the availability of funds

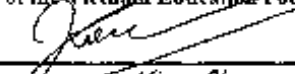
On behalf of the Ministry of Science and Technology of Vietnam

  
Name: Dr. Bui Manh Hai  
Title: Vice Minister, MOST  
Date: November 17, 2004

On behalf of the Science Initiative Group

  
Name: Chung W. Kim  
Title: Member, Board of Directors, SIG  
Date: November 17, 2004

On behalf of the Vietnam Education Foundation

  
Name: Kien Phan  
Title: Executive Director, VEF  
Date: November 17, 2004

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**APPENDIX 14**

**License to Operate in Vietnam**

**OPERATING PERMIT  
OF  
THE REPRESENTATIVE OFFICE  
IN VIETNAM**

No: 3294/GP – BGD&DT

Date: June 16, 2005

Granted for: Vietnam Education Foundation

No: 3294/GP-BGD&DT

*Independence- Freedom-Happiness*

\*\*\*

Hanoi, June 16, 2005

## **OPERATING PERMIT**

### **OF THE REPRESENTATIVE OFFICE IN VIETNAM**

#### **THE MINISTER OF THE MINISTRY OF EDUCATION AND TRAINING**

- Pursuant to the Government's Decree No. 86/2002/ND-CP dated October 5, 2002, prescribing functions, obligations, authority, and structure of ministries and ministry-level agencies;
- Pursuant to the Government's Decree No. 85/2003/ND-CP dated July 18, 2003, prescribing functions, obligations, authority, and structure of the Ministry of Education and Training;
- Pursuant to the Government Office's Official Letter No. 3056/VPCP - QHQT dated June 6, 2005, regulating the establishment of the Representative Office of the Vietnam Education Foundation in Vietnam;
- Based on the application of the Vietnam Education Foundation

### **DECIDES**

**Article 1.** To permit the Vietnam Education Foundation (VEF):

Head Quarters: 2111 Wilson Boulevard, Suite 700, Arlington, VA 22201, U.S.A.

Nationality: U.S.A

to set up a Representative Office in Hanoi, Vietnam.

**Article 2.** Name of the Representative Office: Representative Office of the Vietnam Education Foundation (VEF).

**Article 3.** Scope of activities: (i) To carry out VEF educational programs. Specifically, in cooperation with the Advisory Council of Vietnam (ACV) to select qualified Vietnamese candidates to study in the U.S. at Master's and Ph.D. levels; (ii) To bring American scientists and professors to Vietnam to teach at appropriate educational and research institutions at the request of the institutions in Vietnam; (iii) To implement other activities in line with the VEF's mission in order to ensure its success in Vietnam.

**Article 4.** Locations: Hanoi, Hai Phong, Hue, Da Nang and Ho Chi Minh City.

**Article 5.** Operating Regulations: The Operating Regulations of VEF will be specified after the signing of the Bilateral Agreement on Economic and Technological Cooperation between Vietnam and the U.S.

**Article 6.** Staff: 10 (8 Vietnamese and 2 expatriates)

**Article 7.** The Representative Office of VEF and its staff must comply with the current laws and regulations of Vietnam.

**Article 8.** Person in charge of all activities: Mr. Pham Duc Trung Kien

Date of Birth: March 1, 1958

Nationality: U.S.A

Title: Chief Representative

**Article 9.** This Operating Permit is valid for five (5) years after signing.

**ON BEHALF OF THE MINISTER**

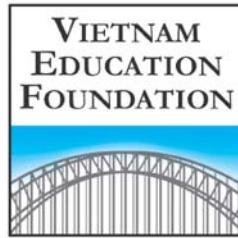
VICE MINISTER

*Signed*

Tran Van Nhung

## APPENDIX 15

### Letter of Financial Support



2111 Wilson Boulevard, Suite 700, Arlington, VA 22201 • [www.vef.gov](http://www.vef.gov) • Phone 703-351-5053 • Fax 703-351-1423

Kien Pham  
*Executive Director*

January 7, 2005

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Van-Toi Vo, Ph.D.  
Professor of Biomedical  
Engineering  
Tufts University

To: The Dean of Graduate Admission

RE: Financial Support for VEF 2005 Fellow  
Name: [Fellow's full name in English style]  
Birth Date: [Fellow's Birth Date MM-DD-YYYY]

Dear Sir/Madam:

We are writing to inform you that [Mr. or Ms.] [Full Name] has been awarded a graduate fellowship from the Vietnam Education Foundation (VEF). The terms of the fellowship are outlined below.

The VEF is a special program of the U.S. Government to assist Vietnam in training a new generation of scientists and engineers by sending top Vietnamese scholars to U.S. graduate schools. We select our Fellows through a highly competitive process that includes U.S. standardized testing and an oral exam by leading American scientists. Our fellowship program is administered through partnerships with the U.S. National Academies and the Institute of International Education. We also enjoy the support of the Council of Graduate Schools and the Educational Testing Service.

This year we had more than 1500 applicants and, given a limited budget, we can offer financial assistance to only a small number of Fellows. Our fellowship recipients are truly the ablest scholars in Vietnam and [Mr. or Ms.] [Last Name] is one of them.

If [Mr. or Ms.] [Last Name] is admitted to your doctorate program, our fellowship is for a period of five years. The terms of the award include:

1. Fellowship Grant to the School: During the Fellow's first two years at your school (Years 1 and 2), VEF will provide an annual fellowship grant of \$27,000 to the school. This grant amount is in lieu of all required deposits; school orientation fees; tuition and required fees for the academic year and summer session; required health insurance for the calendar year; required

books and educational equipment; and university graduate stipends for 12 calendar months.

2. Support Grant to the Fellow: During the subsequent three years of graduate study (Years 3, 4, and 5), the Fellow will receive an annual professional development grant of \$3,000 directly from VEF. During this period, we expect the Fellow to receive graduate assistantships and/or other forms of support from your school that would cover all educational and living expenses.
3. Other Financial Support: VEF will also pay for
  - a. The Fellow's pre-academic English language training if required by the school.
  - b. All costs related to the pre-departure orientation training, visa application, and physical exam in Vietnam.
  - c. Costs of a plane ticket from Vietnam to the school and a return ticket at the end of the fellowship.
  - d. A settling-in allowance of \$500 given directly to the Fellow at departure in Vietnam for personal incidental expenses in the U.S.
4. Annual VEF Fellowship Conference: To facilitate interaction among our Fellows and between our Fellows and the U.S. scientific community, the VEF and the National Academies co-host an annual fellowship conference. During the fellowship period, VEF will pay for the costs of travel, lodging, per diem, and registration for the Fellow to attend the conference.
5. U.S. Government-sponsored Visa : As a federal agency, VEF will serve as the visa sponsor and work closely with the American Embassy in Hanoi to ensure that the Fellow will be able to enter the U.S. prior to the start of the academic year. The Fellow will be given a J-1 visa with a two-year home residency requirement.

As VEF searches for the best Vietnamese scholars and prepares them for graduate training in the U.S., we look to top U.S. academic institutions to join us in supporting them. We respectfully ask for your favorable consideration for [Mr. or Ms] [Full Name]. By sharing our mission, you will have not only the finest alumni in Vietnam but also help build lasting scientific and educational bridges between the two countries.

Please contact me or Dr. Lynne McNamara at 703-351-5053 if you have questions.

Sincerely,



Kien Pham  
Executive Director

Cc: Dr. Ray Gamble – Director of Fellowship Office, the National Academies

## **APPENDIX 16**

### **Press Release on PM Phan Van Khai's visit to the U.S.**

**To: WH Press Releases**

**Subject: JOINT STATEMENT BETWEEN THE UNITED STATES OF AMERICA AND THE  
SOCIALIST REPUBLIC OF VIETNAM**

#### **THE WHITE HOUSE**

#### **Office of the Press Secretary**

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**For Immediate Release**

**June 21, 2005**

#### **JOINT STATEMENT BETWEEN THE UNITED STATES OF AMERICA AND THE SOCIALIST REPUBLIC OF VIETNAM**

President George W. Bush welcomed Prime Minister Phan Van Khai to the White House today to discuss ways to strengthen bilateral ties on the occasion of the 10<sup>th</sup> anniversary of the establishment of diplomatic relations between the United States and Vietnam. The President and Prime Minister expressed satisfaction with progress to date and affirmed that U.S.-Vietnam relations are characterized by mutual respect, growing economic and commercial ties, shared interests in regional peace, prosperity, and security in Southeast Asia and the Asia Pacific region, and increasing cooperation on a range of common concerns. Both leaders reaffirmed their intention to continue dialogue on issues on which differences remain.

The President and Prime Minister underscored the two countries' common interest in further strengthening bilateral cooperation in the context of a stable and durable partnership. To this end, the President and Prime Minister stated their intention to bring bilateral relations to a higher plane by developing a friendly, constructive, and multi-faceted cooperative partnership on the basis of equality, mutual respect, and mutual benefit. In that spirit, the two leaders agreed to encourage greater contact between their countries' respective executive and legislative branches, commercial and scientific communities, militaries, and citizens and to encourage more cultural and educational exchanges, in particular through the Vietnam Education Foundation.

They further agreed to strengthen bilateral and multilateral cooperation on transnational issues, including the global fight against terrorism, transnational crime, narcotics, and trafficking in persons and to deepen cooperation on health and humanitarian issues, including the prevention of pandemics, especially of HIV/AIDS and Avian Influenza.

The President and Prime Minister applauded the success of our 2001 Bilateral Trade Agreement (BTA) in accelerating two-way trade, and they reaffirmed their governments' determination to implement fully the commitments made under that agreement. President Bush expressed strong support for Vietnam's accession to the World Trade Organization. The two

leaders welcomed the substantial progress achieved on the complete range of issues in the recent bilateral negotiations regarding the obligations of membership and agreed to intensify efforts to resolve remaining issues. They also agreed to work together to promote favorable conditions for increased U.S. investment in Vietnam.

President Bush expressed appreciation for Vietnam's ongoing cooperation in our joint humanitarian effort to achieve the fullest possible accounting for Americans who remain missing in action from the war, especially through Joint Field Activities that have identified and repatriated the remains of more than 520 U.S. soldiers. The Prime Minister reaffirmed Vietnam's willingness to continue its close cooperation on this matter by carrying out newly agreed measures. The two leaders agreed to continue cooperation to address a range of issues that remain from the war.

The Prime Minister briefed the President on Vietnam's determination to further economic, social, and legal reforms. The two leaders agreed on the importance of continuing an open and candid dialogue on issues of common concern, including human-rights practices and conditions for religious believers and ethnic minorities. The President welcomed Vietnam's efforts to date and encouraged further progress.

The President and the Prime Minister attached great importance to the efforts of Vietnamese-Americans and Vietnamese residing in the United States in promoting friendly and cooperative relations between the two countries. The Prime Minister welcomed their contributions in strengthening Vietnam's economic and social development, and he discussed his government's efforts to encourage and facilitate visits and investment. The President welcomed these efforts and reiterated the U.S. government's support for Vietnam's security and territorial integrity.

The President and Prime Minister shared a vision of peace, prosperity, and security in Southeast Asia and the Asia-Pacific region, and they agreed to cooperate bilaterally and multilaterally to promote these goals. The President underscored the United States Government's support for peace, stability, and cooperation in Southeast Asia and for the Association of Southeast Asian Nations (ASEAN), of which Vietnam is an active member. The two leaders noted the central role of the Asia-Pacific Economic Cooperation (APEC) forum in supporting trade and investment liberalization and in promoting cooperative efforts to strengthen regional security. The President congratulated Vietnam on its decision to host the APEC Summit in Hanoi in 2006 and pledged to work closely with Vietnam and other member economies to make the Summit a great success. Prime Minister Phan Van Khai welcomed President Bush's expression of support and invited the President to pay an official visit to Vietnam in conjunction with his attendance at the 2006 APEC Summit.